

Thirteenth Session of the Assembly
29-30 October 2025, Seoul, Republic of Korea

Agenda Item 17

Work Plan of the Executive Director Selection Committee in 2026

1. Recalling Decision 31-III-19R, the Assembly endorsed the Executive Director Selection Committee and in further reference to Decision 38-IV-20R and Decision 46-VII-22R, the Assembly decided to task the Committee to conclude its activities and reconstitute the Committee for the next round of Executive Director selection.
2. Further recalling the deliberations of the Eleventh Session of the Assembly, the Assembly took note of the issues raised by the Committee regarding the duration of the Executive Director's term — concerns reiterated in successive Committees since 2020.
3. Taking into consideration that the incumbent Executive Director's appointment is until 31 December 2026, the necessary actions need to be undertaken in 2026.
4. The tasks of the Committee will be:
 - a. Review of the rules of procedure of the Committee;
 - b. Development of the work plan of the Committee;
 - c. Undertaking follow-up procedures, including extension or selection process; and
 - d. Reporting final recommendation of the Committee to the Assembly.
5. The Assembly may wish to task the Committee to:
 - a. Resume its work.
 - b. Review its rules of procedure.
 - c. Undertake the process needed.
 - d. Report its final recommendations to the Assembly for consideration and decision.

Draft Schedule and Work Plan of the Executive Director Selection Committee in 2026

Time	Events and Actions to Be Taken
18-31 May	Nomination of the Committee members by each Representative to the Assembly (Output) List of members of the Committee
9-11 Jun	(1) <u>11th Meeting of the Committee (Virtual)</u> - Election of the Chairperson - Adoption of the schedule of the Committee. (Output) Schedule and Work Plan of the Committee
15 Jun -10 Jul	(2) Vacancy announcement - Vacancy announcement through official website of AFoCO by the Secretariat - Submission of application documents by the candidates to the Secretariat - (Output) List of applicants and application documents
13-19 Jul	(3) Document review of the candidates by the Secretariat - Review of qualification and check completeness of documents by the Secretariat - Notification of list of candidates to the Committee members by the Secretariat (Output) List of eligible candidates
20-31 Jul	(4) Preliminary assessment of candidates by country - Preliminary assessment by each Committee member on candidates of his/her own nationality - Shortlist up to 3 candidates per country - (Output) List of shortlisted candidates up to 3 candidates per country
1-23 Aug	(5) Compilation and circulation of list of candidates with their full application documents based on the preliminary assessment - Preparation of the list of the candidate by the Secretariat based on the results of the preliminary assessment of the Committee members - Notification of the list of candidates with their full application documents to the Committee members for their advance review for the due deliberation (Output) Circulation of shortlisted candidates reflecting assessment results
24-31 Aug	(6) Advance review by the Committee members - Advance review of all candidates by each Committee member - Each Committee member shall select two (2) candidates who are not of the same nationality as the Committee member. (Output) 2 candidates selected by each Committee member

1-3 Sep	(7) Deliberation by the Committee members - <u>12th Meeting of the Committee</u> for deliberation of the candidates: (<i>Virtual or Physical, tbd</i>) (i) Deliberation of the candidates based on advance review by each Committee member (ii) Shortlist up to five (5) candidate(s) by the Committee (iii) Decide the necessity of interview evaluation (skype/video-conference) of the shortlisted candidates. In case of interview, each Committee member, at its discretion, decide whether to participate in the interview of the candidate of his/her own nationality. (iv) Selection of one (1) final candidate for recommendation (recommendation letter to the Assembly) (Output) 1 final candidate for recommendation
14-18Sep	(8) Report to the President of the Assembly - Preparation of necessary meeting documents - Report recommendation to the Assembly for consideration and appointment Final decision by the Assembly

Queries on the content of the document may be addressed to:

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