

Thirteenth Session of the Assembly
29-30 October 2025, Seoul, Republic of Korea

Agenda Item 2

Provisional Agenda of the Thirteenth Session of the Assembly

Item 1. Opening of the Session by the President of the Assembly

In accordance with Rule 7.2 of the Rules of Procedure of the Assembly, the President will preside over the session of the Assembly. The incumbent President is the Philippines (Mr. Ray Thomas F. Kabigting) and the Vice President is the Lao People's Democratic Republic (Dr. Oupakone Alounsavath).

This session of the Assembly is held as a net-zero meeting.

The Executive Director will make a statement on general updates regarding the organization's activities and Secretariat operations.

Item 2. Adoption of the Agenda

The Assembly will be invited to adopt its agenda.

[Document A-25-13-1]

A. Organizational Matters

Item 3. Information on the List of Parties and Observers (Promotion of Membership Relations)

In accordance with Article 5 of the Agreement and Decision 3-I-18R, the status of Parties and Observers will be updated for information.

The Parties will also share relevant information form promotion of membership relations.

[Document A-25-13-2]

Action: *The Assembly will be invited to take note of the information. The Assembly Representative, in case any, are invited to share updates on respective changes in (i) the government organizational structure of AFoCO's focal agency, (ii) relevant laws and policies, and (iii) the government strategies in the forest sector.*

Item 4. Information on Engagement of Partner Organizations and Cooperating Agencies

The Secretariat will provide an update on the AFoCO's engagement with partner organizations and partner countries in line with the Strategic Plan and ongoing programmatic priorities. The report will highlight collaborative activities with international organizations, regional bodies, and partner institutions, including progress in joint initiatives, resource mobilization efforts, and participation in global policy processes.

The Secretariat will also brief the Assembly on the due diligence process applied to screen and assess potential private sector partnerships, to ensure alignment with AFoCO's values, safeguards, and strategic objectives.

In addition, the Secretariat will share progress on cooperation with the Asian Development Bank (ADB), the European Bank for Reconstruction and Development (EBRD).

[Document A-25-13-3]

Action: The Assembly will take note of the information for engagement with ADB and EBRD, taking into account the need to revisit how partnerships are approached in view of the Secretariat's diverse initiatives.

Item 5. Updates on Private Sector Engagement

Item 5.1. Friends of Asia and Asian Forests (FAAF)

The Secretariat will share progress on AFoCO's engagement with the private sector, including progress under the Friends of Asia and Asian Forests (FAAF) engagement and related activities. The Secretariat will also report on the organization of the FAAF Forum and associated events, as well as collaboration with private sector partners through projects and donation activities implemented under the Climate Action Matchmaking Platform (CAMP).

[Document A-25-13-4]

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate; and submit potential project sites that may be utilized for the promotion of CAMP.

Item 5.2. Projects Supported by Private Sector

The Secretariat will update on the status of projects supported by the private sector and on project development in collaboration with private companies.

[Document A-25-13-5]

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.

B. Matters on Strategic Plan

Item 6. Updates on the AFoCO Strategic Plan (2024–2030)

Item 6.1. Resource Mobilization Outlook and Implementation Plan

Following the adoption of the AFoCO Strategic Plan 2024–2030 at the Ninth (9th) Session of the Assembly [Decision 51-IX-23R], the Secretariat developed the Resource Mobilization Outlook, which will be reported for information.

[Document A-25-13-6]

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate. It will task the Secretariat to monitor and evaluate the implementation of the Resource Mobilization Outlook and provide periodic reports.

Item 6.2. Assessment of the AFoCO Strategic Plan (2024–2030)

An action plan for the implementation of the Strategic Plan was reported at the Eleventh Session of the Assembly. To facilitate monitoring and evaluation of the Strategic Plan's achievements, the Secretariat has prepared the methodology and plan for its assessment, which will also be reported for information.

[Document A-25-13-7]

Action: The Assembly will take note of the information, and indicate their support and willingness to cooperate through their respective national and international experts.

Item 7. Updates on the Implementation of Projects

Item 7.1. Regular Projects

The Secretariat will update the Assembly on the status and progress of on-going Regular Projects, including issues identified during the project implementation and management. The summary of 2025 Annual Technical Workshop on Project Management and Performance Review (ATW) will also be highlighted for information. The Parties and Observers will be invited for any supplemental or clarifying statements regarding project implementation, including project highlights and challenges.

[Document A-25-13-8]

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.

Item 7.2. Special Projects

The Secretariat will update the Assembly on the status and progress of Special Projects financed by both the private sector, through ESG/CSR projects and carbon projects, and the public sector, including multilateral development banks, the European Union, and other international cooperation funds.

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.

[Document A-25-13-9]

Item 8. Development and Approval of Projects

Item 8.1. Regular Projects (for Decision)

The Secretariat will present progress on the 2025 Call for Project Concept Notes (PCNs) for new Regular Project development. The appraisal results for the full project proposals derived from the selected PCNs, together with key project details, will also be reported to the Assembly for its consideration and approval.

[Document A-25-13-10]

Action: The Assembly will approve the updated final list of project proposals; and task the Secretariat to facilitate the necessary follow-up actions for project inception in due course, including funds mobilization.

Item 8.2. Special Projects

The Secretariat will present an update on the current status and future plans for the development of Special Projects including Acorn Rabobank Agroforestry Carbon Project, Climate Asset Management (CAM) Afforestation and Reforestation (AR) Projects, KT&G Mangrove Project in Indonesia and BIMP-EAGA Mangrove Projects in line with the AFoCO Project Manual.

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.

[Document A-25-13-11]

Item 9. Evaluation of AFoCO Projects and Updates on the Evaluation Scheme

The Secretariat will report on the evaluation of AFoCO projects.

[Document A-25-13-12]

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.

Item 10. Updates on the Progress of Activities under the AFoCO Climate Action Plan: Framework Development for Climate Action Plan Implementation

The Secretariat will report on the progress in developing the Climate Forest Cooperation Framework and will share plans for its further development and consultation with Member Countries.

[Document A-25-13-13]

Action: *The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate. In particular, the Assembly may consider encouraging respective Member Countries in proposing project concepts and actively participating in piloting activities under the Framework.*

Item 11. Initiatives under the Climate Action Plan

Item 11.1. Asian Forest Living Lab Initiative

The Secretariat will update on (i) AFoCO-Association of Southeast Asian Nations (ASEAN) Living Lab Program, (ii) AFoCO-National Institute of Forest Science (NIFoS) Living Lab Program, and (iii) AFoCO-Korea Arboretum and Gardens Institute (KOAGI) Living Lab Program.

[Document A-25-13-14]

Action: *The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

Item 11.2. Forest Fire Management in Asia (FFMA) Initiative

The Secretariat will update on the progress of Forest Fire Management in Asia (FFMA) Initiative and report on the five (5)-year plan to seek endorsement by the Assembly.

[Document A-25-13-15]

Action: *The Assembly will be invited to take note of the substantive progress achieved and endorse the official launch of the FFMA main phase in 2026 under the consolidated work plan and budget for 2026–2030.*

Item 11.3. Landscape Partnership Asia (LPA)

The Secretariat will update on the status of Landscape Partnership Asia (LPA) Initiative including updating its concept and development/implementation of the LPA projects together with the partners.

[Document A-25-13-16]

Action: *The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

Item 11.4. AFoCO Mangrove Initiative

The Secretariat will provide an update on the AFoCO Mangrove Initiative, including progress in preparatory work, partnership engagement, and resource mobilization, as well as the next steps toward operationalization.

[Document A-25-13-17]

Action: *The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

Item 11.5. REDD+ Readiness Initiative

The Secretariat will update on (i) the Biennial Transparency Report (BTR) analysis focused on the Land Use, Land-Use Change and Forestry (LULUCF) sector with a view to preparing cooperation with AFoCO Member Countries; and (ii) participation in the research project commissioned by the National Institute of Forest Science (NIFoS) to support the establishment of an Article 6.2 REDD+ cooperation framework between the Republic of Korea and the Lao PDR.

[Document A-25-13-18]

Action: *The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

Item 12. Updates on the Blended Financing Mechanism (for Decision, tbc)

The Secretariat will update on the progress of blended financing mechanism development with partners and provide a plan for a legal vehicle as a dedicated mechanism to support the operation of AFoCO to mobilize and channel public-private sector contributions in support of nature-based solutions for a Greener Asia.

[Document A-25-13-19]

Action: *The Assembly will consider and approve the establishment of a legal vehicle.*

Item 13. Updates on the Green Climate Fund (GCF) Accreditation and the Adaptation Fund (AF) Accreditation

The Secretariat will provide an update on AFoCO's ongoing efforts to secure accreditation with the Green Climate Fund (GCF) and the Adaptation Fund (AF). The Secretariat will further outline a plan to develop GCF and AF projects in the member countries.

[Document A-25-13-20]

Action: *The Assembly will take note of the information and promote support and cooperation from their respective National Designated Authorities (NDAs).*

Item 14. Updates on Capacity Development Activities and Future Plan

The Secretariat will update on the progress of the capacity development activities since the last Assembly. The Secretariat will update on the progress of ongoing programs and projects including the Science and Technology Exchange Partnership (STEP) Program, Fellowship Program, and Landmark Scholarship Program.

[Document A-25-13-21]

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.

C. Administrative, Financial, and Institutional Matters

Item 15. Approval of Policies and Regulations

Item 15.1. Amendment of the Staff Regulations (for Decision)

The Secretariat will propose amendment of the Staff Regulations for consideration and approval of the Assembly. The amendment is for operational consistency with newly approved policies.

[Document A-25-13-22]

Action: The Assembly will consider and approve the amendments to the Staff Regulations.

Item 15.2. Amendment of the Financial Regulations (for Decision)

The Secretariat will propose amendment of the Financial Regulations for consideration and approval of the Assembly. The amendment is for operational consistency with newly approved policies and operation of funds and voluntary contributions from sources outside of the Parties

[Document A-25-13-23]

Action: The Assembly will consider and approve the amendments to the Financial Regulations.

Item 15.3. Internal Control Policy (for Decision)

The Secretariat will present the draft Internal Control Policy for consideration and approval of the Assembly. The Internal Control Policy is to establish a structured internal control system to be applied in the management and oversight of the organization's operations, in alignment with recognized standards for inter-governmental and international organizations.

[Document A-25-13-24]

Action: The Assembly will consider and approve the Internal Control Policy.

Item 15.4. Policy on Prohibited Acts (for Decision)

The Secretariat will present the draft Policy on Prohibited Acts for consideration and approval of the Assembly. This Policy on Prohibited Acts is to clearly define unacceptable behaviors and practices that undermine or compromise the integrity, ethical standard, and operational efficiency of AFoCO.

[Document A-25-13-25]

Action: *The Assembly will consider and approve the Policy on Prohibited Acts.*

Item 15.5. Comprehensive Procurement Policy (for Decision)

The Secretariat will present the draft Comprehensive Procurement Policy for consideration and approval of the Assembly. This Comprehensive Procurement Policy sets out the guiding principles and procedures for the use of financial resources in acquiring goods, services, and works, as well as engaging consultants.

[Document A-25-13-26]

Action: *The Assembly will consider and approve the Comprehensive Procurement Policy.*

Item 15.6. Risk Management Policy (for Decision)

The Secretariat will present the draft Risk Management Policy for consideration and approval of the Assembly. This Risk Management Policy is to ensure the organization's ability to fulfill its mandates by mitigating risks or threats to its operations, reputation and stakeholders.

[Document A-25-13-27]

Action: *The Assembly will consider and approve the Risk Management Policy.*

Item 16. Updates on the Operationalization of the Regional Office

The Secretariat will update on the progress of the operationalization of the Regional Office for the Mekong (ROM). The Vietnam Academy of Forest Sciences, the host agency, is currently working to finalize the office's legal status within Viet Nam. Based on the feedbacks from Member Countries, the office plans to focus on key program areas, including the "Transboundary Mekong Forest Initiative" and projects addressing climate change and livelihoods. Furthermore, the ROM proposes the establishment of an annual "AFoCO Mekong Forest Forum" to serve as a platform for communication and knowledge exchange.

[Document A-25-13-28]

Action: *The Assembly will take note of the information. Viet Nam may respond and add clarification on the necessary procedures regarding the Regional Office for the Mekong, if any.*

Item 17. Work Plan of the Executive Director Selection Committee in 2026

In reference to Decision 4-I-18R and Paragraph 1 of Article 9 of the Agreement, the Secretariat will inform the Assembly on the follow-through activities of the Executive Director Selection Committee.

Based on the discussion during the Executive Director Selection Committee, the Assembly will be requested to consider the term of the Executive Director.

[Document A-25-13-29]

Action: The Assembly will take note of the information and provide recommendations as appropriate.

Item 18. Work Plan and Budget for 2026 (for Decision)

In accordance with Paragraph 6 of Article 8 of the Agreement, the work plan and budget for the year 2026 and indicative budget for the year 2027 will be presented.

[Document A-25-13-30]

Action: The Assembly will be invited to consider the proposal and to adopt a Decision, as appropriate.

D. Procedural Matters of the Assembly

Item 19. Election of Succeeding Officers

In accordance with Rule 7 of the Rules of Procedure of the Assembly, the President and Vice President shall be elected from among the Parties following a rotation order established based on the date of deposit of their instrument of ratification, acceptance or approval of the Agreement. (Incoming President: Lao PDR, Incoming Vice President: Thailand)

[Document A-25-13-31]

Action: The Assembly will be invited to elect the succeeding officers as appropriate.

Item 20. Date and Venue of the Next Sessions of the Assembly

In 2026, two sessions of the Assembly are proposed – one as a regular session and the other one as a special session, subject to the decision of the Assembly. Unless otherwise decided, the venue will be in Seoul, the Republic of Korea.

Action: The Assembly will be invited to decide on the indicative dates and venue of the sessions.

E. Other matters

F. Summary Record of the Session

A draft report of the session will be prepared for adoption.

Item 21. Closing of the Session