



Developing High Valuable Species in Vietnam and Thailand as the Mechanism for Sustainable Forest Management and Livelihood Improvement for Local Communities
(AFoCo/009/2015)

PROJECT ANNUAL REPORT
January to December 2017



Project Profile

Project Title	Developing High Valuable Species in Viet Nam and Thailand as the Mechanism for Sustainable Forest Management and Livelihood Improvement for Local Communities
Project Duration	Start date: 01 June 2016 End date: 31 December 2018
Implementing Agency	Research Institute for Forest Ecology and Environment (Viet Nam), and Forest Research and Development Bureau (Thailand)
Participating Countries	Viet Nam Thailand
Project Site	Viet Nam (Cao Bang, Bac Kan Provinces and Ha Noi) Thailand (Loei and Nan Provinces)
Target Area	Primary target area: Secondary target area:
Budget and Source of Finance	Total: US\$ 720,000 - AFoCO: US\$ 600,000 - National budget: US\$ 120,000 (in kind)

Implementing Agency Profile (Viet Nam)

Name	Research Institute for Forest Ecology and Environment (Viet Nam)	
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	Mr. Le Van Thanh	Technical assistant
	Mr. Nguyen Khac Hieu	Administration assistant
	Ms. Duong Thi Tam	Accountant
Declaration	<input checked="" type="checkbox"/> This report includes all the essential information on executed activities, achieved outputs, issues and challenges encountered in the period covered by the report meant for higher level of administration. <input checked="" type="checkbox"/> This project was prepared by the Project Manager and the project staffs.	

Implementing Agency Profile (Thailand)

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Project Staff	Mr. Prachoen Sroithongkham	Project Head
	Mr. Suthep Chiaplaem	Project Officer
	Ms. Narattanan Suwanphong	Project Officer
	Mr. Wichien Chanchumroon	Project Assistance
Declaration	<input checked="" type="checkbox"/> This report includes all the essential information on executed activities, achieved outputs, issues and challenges encountered in the period covered by the report meant for higher level of administration. <input checked="" type="checkbox"/> This project was prepared by the Project Manager and the project staffs.	

Contents

- 1. Project Overview**
- 2. Implementation Progress**
 - 2.1. Overall Progress
 - 2.2. Key Decisions of PSC undertake
 - 2.3. Photographs or pictures of activities, output and others
- 3. Financial Report**
 - 3.1. Statement of Cash Flow
 - 3.2. Balance Sheet
 - 3.3. Statement of Expenditures
 - 3.4. Copy of Receipts and Reference Documents
 - 3.5. Supplementary Funding
- 4. Issues and Lessons Learned**
- 5. Conclusion and Recommendations**
- 6. Appendices**
 - Appendix 1. Detailed Results of Key Activities
 - Appendix 2. Finalized Annual Work and Budget Plan for forthcoming years
 - Appendix x. Others, if any

1. Project Overview

(To include immediate objectives and expected outputs, comprising extracts from the Project document)

1.1. Immediate objectives

The Project has several immediate objectives, as follows:

- To assess and select the most suitable and high valuable species in the sites;
- To develop appropriate techniques, marketing and policy recommendation for the development, processing and trade of the study species;
- To improve knowledge, techniques and skills of local people and relevant stakeholders through trainings, visiting and disseminations; and
- To develop demonstration models for the development of the study species.

1.2. Expected outputs

The Project has the expected outputs/deliverables, as follows:

- ✓ Documents on 4 high valuable species (current status, distribution, planting, harvesting, processing, preservation, uses, marketing, and policies applied); natural and society conditions of the study sites.
- ✓ Technical guidelines (seedling production, site preparation, plant, tend, harvest, process, preserve and uses) for 4 species selected.
- ✓ Policy and marketing recommendation for the development and management of study species.
- ✓ Demonstration models of planting and tending of study species.
- ✓ Training curriculums and training courses held for local people and relevant agencies
- ✓ Visiting good models for local people and relevant stakeholders
- ✓ Meetings and workshops (including midterm and final workshops)
- ✓ Progress, technical and financial and other reports
- ✓ Mid-term and final reports

2. Implementation Progress

2.1. Overall Progress

2.1.1. Overall Progress of Viet Nam side

Output/ Activity No.	Key Activity	Progress Description	Timeline	Percentage Executed
A. Direct Activities				
Output 5	Technical training and good model visiting			
A. 5.1	Develop training curricular on seedling production, site preparation, planting, tending and harvesting of Que species in Bac Kan province.	Completed	Aug. 2017	100%
A. 5.2	Develop training curricular on seedling production, site preparation, planting, tending and harvesting of Hoi species in Cao Bang province.	Completed	Aug. 2017	100%
A. 5.3	Organize technical trainings in Bac Kan (3 days/training)	Completed	Sep. 2017	100%
A. 5.4	Organize technical trainings in Cao Bang (3 days/training)	Completed	Oct. 2017	100%
A. 5.5.1	Visiting Que models in Yen Bai province (2 days)	Completed	Sep. 2017	100%
A. 5.5.2	Visiting Hoi models in Lang Son province (1 days)	Completed	Oct. 2017	100%
Output 7	Demonstration model establishment			
A. 7.1	Establish demonstration models in Bac Kan			
A. 7.1.1	Site selection for model establishment (planting, tending...)	Completed	Mar. 2017	100%
A. 7.1.2	Design planting models of Que (2 ha)	Completed	Aug. 2017	100%
A. 7.1.3	Design tending models of Que (4 ha)	Completed	Apr. 2017	100%
A. 7.1.4	Building planting model of Que (2 ha)	Completed	Dec. 2017	100%
A. 7.1.5	Building tending model of Que (2 ha)	Completed	Apr. 2017	100%
A. 7.2	Establish demonstration models in Cao Bang			
A. 7.2.1	Site selection for model establishment (planting, tending...)	Completed	Mar. 2017	100%
A. 7.2.2	Design planting models of Hoi (2 ha)	Completed	Aug. 2017	100%
A. 7.2.3	Design tending models of Hoi (5 ha)	Completed	Apr. 2017	100%
A. 7.2.4	Building planting model of Hoi (2 ha)	Completed	Dec. 2017	100%
A. 7.2.5	Building tending model of Hoi (2 ha)	Completed	Apr. 2017	100%
A. 3.6	Support activity	Completed	Dec. 2016	100%
Output 9	Management, operation, monitoring and dissemination			

A. 9.4	Meeting of the PSC in Thailand	Completed	Nov. 2017	100%
A. 9.5	Midterm workshop (held in Bac Kan province)	Completed	Dec. 2017	100%
A. 9.6	Audit	Completed	Dec. 2017	100%
B. Indirect activities				
A. 11.2	Office facility (computer, printer, fax/copy machine, camera)	Completed	Dec. 2017	100%
A. 11.2	Assist Project Manager and Assistants to run the project	Completed	Dec. 2017	100%
A. 11.3	Assist in running the PMU (stationary, paper, printer toner, photo copy and others)	Completed	Dec. 2017	100%

2.1.2. Overall Progress of Thailand side

Output/Activity No.	Key Activity	Progress Description	Timeline	Percentage Executed
A. Direct Activities				
Output 2	Selection of study species and sites in Nan and Loei provinces			
A. 2.1	Collection of relevant data	Completed	Y1	100%
A. 2.2	Quick visit to meet and to select species and site in Nan	Completed	Y1	100%
A. 2.3	Quick visit to meet and to select species and site in Loei	Completed	Y1	100%
A. 2.4	Support activities	Completed	Y1	100%
Output 8	Dissemination and training			
A. 8.1.1	Inception meeting	Completed	Y1	100%
A. 8.1.3	Travel to Viet Nam	Completed	Y1	100%
B. Indirect activities				
A. 10.1	Supply for PMU	Completed	Y1	100%

A. Direct Activities				
Output 4	Technical guidelines, policy and marketing recommendations to develop high valuable species in Nan and Loei provinces			
A. 4.1.2	Survey the selected species in Nan	Completed	Y2	100%
A. 4.2.2	Survey the selected species in Loei	Completed	Y2	100%
A. 4.6.1	Monitoring of PSC	Completed	Y2	100%
A. 4.6.2	Part time Technical Assistant	Completed	Y2	100%
A. 4.6.3	Material for survey and meeting	Completed	Y2	100%
Output 6	Establish demonstration model forests			
A. 6.1.1	Site selection in Nan	Completed	Y2	100%
A. 6.1.2	Water system in Nan		Y3:Q1	90%

A. 6.1.3	Model of planting in Nan	Completed	Y2	100%
A. 6.1.4	Model of tending in Nan		Y3:Q2	30%
A. 6.2.1	Site selection in Loei	Completed	Y2	100%
A. 6.2.2	Water system in Loei		Y3:Q1	90%
A. 6.2.3	Model of planting in Loei	Completed	Y2	100%
A. 6.2.4	Model of tending in Loei		Y3:Q2	30%
A. 6.3.2	Part time technical assistant	Completed	Y2	100%
A. 6.3.3	Material for survey and meeting	Completed	Y2	100%
Output 8	Dissemination and training			
A. 8.1.2	PSC meeting in Thailand	Completed	Y2	100%
A. 8.1.4	Midterm work shop	Completed	Y2	100%
A. 8.4.2	Part time technical assistant	Completed	Y2	100%
A. 8.4.3	Material for meeting	Completed	Y2	100%
B. Indirect activities				
A. 8.5	Audit	Completed	Y2	100%
A. 10.1	Supply for PMU	Completed	Y2	100%
A. 10.2	Hiring project manager	Completed	Y2	100%

2.2. Key Decisions of PSC undertaken (held in November 2017)

- The 2nd Meeting of Project Steering Committee for the AFoCo regional Project “Developing High Valuable Species in Vietnam and Thailand as the Mechanism for Sustainable Forest Management and Livelihood Improvement for Local Communities” was held on 20-23 November, 2017 in Loei Province and Bangkok, Thailand.

- The Secretariat requested to identify the bamboo species used to promote in Loei and Nan provinces. Thailand identified the bamboo species as follow:

✓ Loei Province:

1. *Cephalostachyum pergracile*

2. *Dendrocalamus hamiltonii*

3. *Bambusa sp.*

✓ Nan Province:

1. *Dendrocalamus cericeus*

2. *Thyrsostachy soliveri*

- Thailand further clarified that the reason to have multiple bamboo species in a mixed cropping system is to reduce economic risk and provide flexible options on the local people as well as for a technical reason from silvicultural point of view.

- Viet Nam proposed to consider on the long-term sustainability of the project activities and further extension to other areas.

- The Meeting agreed that Thailand will submit its reports and statements for 2017 as well as Work and Budget Plan for 2018 to Viet Nam by 10 January and Viet Nam will submit the consolidated documents by 15 January 2018 to the Interim Secretariat prior to the submission of the budget requested for 2018.

- In order to expedite the project implementation and budget management matter in Thailand, the Meeting requested the Interim Secretariat to assist by issuing official authorization letter for specific activities to the Royal Forest Department.

- Viet Nam clarified that local agencies such as sub-departments of Forest Protection, Forest Protection Management Board, forest companies and commune-level authorities are closely cooperated and supported the project activities at the provincial level.

- The Interim Secretariat for AFoCO, updated the matter related to the establishment of AFoCO and informed that this 3-year project is scheduled to be managed by the future AFoCO Secretariat upon the forthcoming entry-into-force of the AFoCO Agreement. The implementing countries took note and informed that there is no legal complication due to institutional changes taken place under the framework of AFoCO.

- The Meeting agreed that the 3rd PSC Meeting will be held in Ha Noi, Viet Nam, tentatively at the second half of November 2018. The venue, date and agenda of the Meeting will be informed at least 2 months before the date of the Meeting.

2.3. Photographs or pictures of activities, output and others

2.3.1. Photographs or pictures of activities, output and others (Viet Nam)



Figure 1. Site selection for model establishment, Bac Kan, 2017



Figure 2. Discussion on sites for model establishment, Cao Bang, 2017



Figure 3. Designing models of Hoi, Cao Bang, 2017



Figure 4. Designing model of Que, Bac Kan, 2017



Figure 5. Building the tending model of Hoi, Cao Bang, 2017



Figure 6. Building tending model of Que, Bac Kan, 2017



Figure 7. Field visiting of monitoring team, 2017



Figure 8. Technical training held in Bac Kan, 2017



Figure 9. Technical training held in Cao Bang, 2017



Figure 10. Visiting Que models in Yen Bai Province, 2017



Figure 11. Visiting Hoi model in Lang Son Province, 2017



Figure 12. Visiting Hoi model in Lang Son Province, 2017



Figure 13. Planting model of Hoi, Cao Bang, 2017



Figure 14. Midterm workshop, held in Bac Kan, December 2017



Figure 14. Attending the PSC Meeting in Thailand, 2017

2.3.2. Photographs or pictures of activities, output and others (Thailand)

Ban Muang Phare Community, Loei Province



Picture 1: Picture of the Project at Ban Muang Phare Community, Loei Province



Picture 2: Picture of Plantation in the demonstration model, Agro forestry System.



Picture 3: Picture of Plantation in the demonstration model, Agro forestry System.



Picture 4: Picture of site model



Picture 5: Picture of site model



Picture 6: PVC Pipe using for the water system in Ban Muang Phrae, Loei Province

Ban Na Jareon Community, Loei Province



Picture 7: picture of the site model, at Ban Na Jareon, Loei Province



Picture 8: Selected plant species

Ban Don Chai Community, Nan Province



Picture 9: Picture of Project poster at Ban Don Chai, Nan Province



Picture 10: Bamboo before planting, at Ban Don Chai, Nan Province



Picture 11: The selected plant species

Ban Rad Samakey Community, Nan Province



Picture 12: Picture of Project at Ban Rad Samakey, Nan Province



Picture 13: Demonstration site, at Ban Rad Samakey, Nan Provice



Picture 14: Demonstration site, at Ban Rad Samakey, Nan Provice



Picture 15: PSC Meeting in Thailand, visited the plot site in Loei and Nan Province



Picture 16: 2nd PSC Meeting in Thailand, Rama Garden, Bangkok



Picture 17: Thailand Steering Committee Meeting at Royal Forest Department on 1st November 2017, Forest Department, Bangkok



Picture 18: Midterm workshop on 6-8 December 2017, Lampang Province



Picture 19: AFoCo's officers Meeting on 18 December 2017 at Royal Forest Department, Bangkok

3. Financial Report

3.1. Financial report of Viet Nam (To insert financial statements for the fiscal year and include in-kind contribution)

3.1.1. Statement of Cash Flow

Project Number: AFoCo/009/2015

Project title: Developing High Valuable Species in Viet Nam and Thailand as the Mechanism for Sustainable forests management and Livelihood Improvement

Component		Timeline		
		2016	2017	2018
1	Cash in (VND)	1,704,277,500	3,208,928,900	
		76,425	141,500	
	Balance			
	Funds received	1,704,277,500	3,208,928,900	
		76,425	141,500	
	Bank interest	0	0	
2	Cash out(VND)	1,704,277,500	3,208,928,900	
		76,425	141,500	
	Expenditure of the year (incl.commitment)	1,704,277,500	3,208,928,900	
		76,425	141,500	
	Bank charge & adjustmen of cash transaction	1,089,132	1,914,455	
		48,84	84,42	
3	Balance (VND)	0	0	
		USD 0	0	

3.1.2. Balance Sheet

Project Number: AFoCo/009/2015

Project Title: Developing High Valuable Species in Viet Nam and Thailand as the Mechanism for Sustainable forests management and Livelihood Improvement

Component	Approved budget	Expenditures to Date		Total	Available Funds
		Committed	Paid		Available Funds
	(A)	(B)	C	(D=B+C)	(E=A-D)
Funds received					
1.Total AFoCo funds received by the reporting period	3,208,928,900				
	141,500				

(Output 1)					
A.1.					
A.2.					
A.3.					
II. Subtotal A	0	0	0	0	0
	0	0	0	0	0
(Output 2)					
B.1. NA					
B.2. NA					
III. Total B					
(Output 3)					
A.1. Survery in Bac Kan Province					
A.2. Survery in Cao Bang Province					
A.3. Develop technical guidelines for the selected species in Bac Kan Province (based on data and information collected)					
A.4. Develop technical guidelines for the selected species in Cao Bang Province (based on data and information collected)					
A.5.Report on policy and marketing recommendation					
A.5.Report on policy and marketing recommendation					
A.6. Support activity					
Subtotal	0	0	0	0	0
	0	0	0	0	0
Output 5	680,250,000	0	680,250,000	680,250,000	
	30,000	0	30,000	30,000	
A.5.1. Develop training curricular on seedling production, site preparation, planting, tending and harvesting of Que species in Bac Kan	113,375,000	0	113,375,000	113,375,000	
	5,000	0	5,000	5,000	
A.5.1.1.Hire domestic consultant	68,025,000		68,025,000	68,025,000	
	3,000		3,000	3,000	
A.5.1.2. DSA for 30 participants at the meeting to comment on the training curricula in Bac Kan (1 day)	23,808,750		23,808,750	23,808,750	
	1,050		1,050	1,050	

A.5.1.3. DSA for consultant for 3 days	2,380,875		2,380,875	2,380,875	
	105		105	105	
A.5.1.4. Lodging for consultant for 3 days	2,040,750		2,040,750	2,040,750	
	90		90	90	
A.5.1.5. DSA for 2 staffs 3 days each	4,761,750		4,761,750	4,761,750	
	210		210	210	
A.5.1.6. Lodging for 2 staffs for 3 nights each	4,081,500		4,081,500	4,081,500	
	180		180	180	
A.5.1.7. Car hiring	7,482,750		7,482,750	7,482,750	
	330		330	330	
A.5.1.8. Material, stationery and others	793,625		793,625	793,625	
	35		35	35	
A.5.2. Develop training curricular on seedling production, site preparation, planting, tending and harvesting of Hoi species in Cao Bang	113,375,000	0	113,375,000	113,375,000	
	5,000	0	5,000	5,000	
A.5.2.1. Hire domestic consultant	68,025,000		68,025,000	68,025,000	
	3,000		3,000	3,000	
A.5.2.2. DSA for 30 participants at the meeting to comment on the training curricula in Cao Bang (1 day)	23,808,750		23,808,750	23,808,750	
	1,050		1,050	1,050	
A.5.2.3. DSA for consultant for 3 days	2,380,875		2,380,875	2,380,875	
	105		105	105	
A.5.2.4. Lodging for consultant for 3 nights	2,040,750		2,040,750	2,040,750	
	90		90	90	
A.5.2.5. DSA for 2 staffs 3 days each	4,761,750		4,761,750	4,761,750	
	210		210	210	
A.5.2.6. Lodging for 2 staffs for 3 nights each	4,081,500		4,081,500	4,081,500	
	180		180	180	
A.5.2.7. Car hiring	7,482,750		7,482,750	7,482,750	
	330		330	330	
A.5.2.8. Material, stationery and others	793,625		793,625	793,625	
	35		35	35	
A.5.3. Organize technical trainings in Bac Kan (3 days/training)	147,387,500	0	147,387,500	147,387,500	
	6,500	0	6,500	6,500	

A.5.3.1. Hire domestic consultant	13,605,000		13,605,000	13,605,000	
	600		600	600	
A.5.3.2. Meeting (venue, coffee break...)	10,203,750		10,203,750	10,203,750	
	450		450	450	
A.5.3.3. DSA for participants for 3 days	71,426,250		71,426,250	71,426,250	
	3,150		3,150	3,150	
A.5.3.4. Welcome dinner for 35 participants	23,808,750		23,808,750	23,808,750	
	1,050		1,050	1,050	
A.5.3.5. DSA for consultant for 4 days	3,174,500		3,174,500	3,174,500	
	140		140	140	
A.5.3.6. Lodging for consultant for 4 nights	2,721,000		2,721,000	2,721,000	
	120		120	120	
A.5.3.7. DSA for 2 staffs for 4 days	6,349,000		6,349,000	6,349,000	
	280		280	280	
A.5.3.8. Lodging for 2 staffs for 4 nights	5,442,000		5,442,000	5,442,000	
	240		240	240	
A.5.3.9. Car hiring	9,977,000		9,977,000	9,977,000	
	440		440	440	
A.5.3.10. Material, stationery and others	680,250		680,250	680,250	
	30		30	30	
A.5.4. Organize technical trainings in Cao Bang (3 days/training)	147,387,500	0	147,387,500	147,387,500	
	6,500	0	6,500	6,500	
A.5.4.1. Hire domestic consultant	13,605,000		13,605,000	13,605,000	
	600		600	600	
A.5.4.2. Meeting (venue, coffee break...)	10,203,750		10,203,750	10,203,750	
	450		450	450	
A.5.4.3. DSA for participants for 3 days	71,426,250		71,426,250	71,426,250	
	3,150		3,150	3,150	
A.5.4.4. Welcome dinner for 35 participants	23,808,750		23,808,750	23,808,750	
	1,050		1,050	1,050	
A.5.4.5. DSA for consultant for 4 days	3,174,500		3,174,500	3,174,500	
	140		140	140	
A.5.4.6. Lodging for consultant for 4 nights	2,721,000		2,721,000	2,721,000	
	120		120	120	
A.5.4.7. DSA for 2 staffs for 4 days	6,349,000		6,349,000	6,349,000	
	280		280	280	

A.5.4.8. Lodging for 2 staffs for 4 nights	5,442,000		5,442,000	5,442,000	
	240		240	240	
A.5.4.9. Car hiring	9,977,000		9,977,000	9,977,000	
	440		440	440	
A.5.4.10. Material, stationery and others	680,250		680,250	680,250	
	30		30	30	
A.5.5. Visiting good models outside the province	158,725,000	0	158,725,000	158,725,000	
	7,000	0	7,000	7,000	
A.5.5.1. Visiting Que models in Yen Bai province (2 days)	96,595,500	0	96,595,500	96,595,500	
	4,260	0	4,260	4,260	
A.5.5.1.1. Assit 29 participants for 2 days of the visit (including DSA and 1 night lodging)	46,030,250		46,030,250	46,030,250	
	2,030		2,030	2,030	
A.5.5.1.2. DSA of 3 staff for 6 days to organize the trip	14,285,250		14,285,250	14,285,250	
	630		630	630	
A.5.5.1.3. Lodging for 2 staffs, 6 nights/staff	12,244,500		12,244,500	12,244,500	
	540		540	540	
A.5.5.1.4. Car hiring for organizer	14,965,500		14,965,500	14,965,500	
	660		660	660	
A.5.5.1.5. Car hiring for participants	9,070,000		9,070,000	9,070,000	
	400		400	400	
A.5.5.2. Visiting Hoi models in Lang Son province	62,129,500	0	62,129,500	62,129,500	
	2,740	0	2,740	2,740	
A.5.5.2.1. DSA for 29 participants of the visit	23,015,125		23,015,125	23,015,125	
	1,015		1,015	1,015	
A.5.5.2.2. DSA of 3 staff for 5 days to organize the trip	11,904,375	0	11,904,375	11,904,375	
	525		525	525	
A.5.5.2.3. Lodging for 3 staffs, 5 nights each	10,203,750	0	10,203,750	10,203,750	
	450		450	450	
A.5.5.2.4. Car hiring for organizer	12,471,250	0	12,471,250	12,471,250	
	550		550	550	
A.5.5.2.5. Car hiring for participants	4,535,000	0	4,535,000	4,535,000	
	200		200	200	
Output 7. Demonstration model establishment	1,924,200,500	0	1,924,200,500	1,924,200,500	
	79,800	0	79,800	79,800	

A.7.1.1. Site selection for model establishment in BK (planting, tending...)	200,447,000	0	200,447,000	200,447,000	
	3,780	0	3,780	3,780	0
A.7.1.1.1. Hire domestic consultant	20,407,500		20,407,500	20,407,500	
	900		900	900	
A.7.1.1.2. DSA for 30 participants at the meeting to identify the sites for demonstration model	23,808,750		23,808,750	23,808,750	
	1,050		1,050	1,050	
A.7.1.1.3. DSA for consultant	4,761,750		4,761,750	4,761,750	
	210		210	210	
A.7.1.1.4. Lodging for consultant	4,081,500		4,081,500	4,081,500	
	180		180	180	
A.7.1.1.5. DSA for 2 staffs for 6 days each	9,523,500		9,523,500	9,523,500	
	420		420	420	
A.7.1.1.6. Lodging for 2 staffs for 6 nights each	8,163,000		8,163,000	8,163,000	
	360		360	360	
A.7.1.1.7. Car hiring	14,965,500		14,965,500	14,965,500	
	660		660	660	
A.7.1.2. Design planting models of Quê in Bac Kan	135,143,000	0	135,143,000	135,143,000	
	5,960	0	5,960	5,960	
A.7.1.2.1. Hire domestic consultant	40,815,000		40,815,000	40,815,000	
	1,800		1,800	1,800	
A.7.1.2.2. DSA for consultant	9,523,500		9,523,500	9,523,500	
	420		420	420	
A.7.1.2.3. Lodging for consultant	8,163,000		8,163,000	8,163,000	
	360		360	360	
A.7.1.2.4. DSA for 2 staffs, 6 days each	18,140,000		18,140,000	18,140,000	
	800		800	800	
A.7.1.2.5. Lodging for 2 staffs, 6 nights each	16,326,000		16,326,000	16,326,000	
	720		720	720	
A.7.1.2.6. Hire local people	11,904,375		11,904,375	11,904,375	
	525		525	525	
A.7.1.2.7. Car hiring	29,931,000		29,931,000	29,931,000	
	1,320		1,320	1,320	
A.7.1.2.8. Material, stationery and others	340,125		340,125	340,125	
	15		15	15	

A.7.1.3. Design tending models of Que (4 ha) in Bac Kan	189,109,500	0	189,109,500	189,109,500	
	8,340	0	8,340	8,340	
A.7.1.3.1. Hire domestic consultant	57,821,250		57,821,250	57,821,250	
	2,550		2,550	2,550	
A.7.1.3.2. DSA for consultant	13,491,625		13,491,625	13,491,625	
	595		595	595	
A.7.1.3.3. Lodging for consultant	11,564,250		11,564,250	11,564,250	
	510		510	510	
A.7.1.3.4. DSA for 2 staffs	26,983,250		26,983,250	26,983,250	
	1,190		1,190	1,190	
A.7.1.3.5. Lodging for 2 staffs	23,128,500		23,128,500	23,128,500	
	1,020		1,020	1,020	
A.7.1.3.6. Hire local people	13,605,000		13,605,000	13,605,000	
	600		600	600	
A.7.1.3.7. Car hiring	42,402,250		42,402,250	42,402,250	
	1,870		1,870	1,870	
A.7.1.3.8. Material, stationery and others	113,375		113,375	113,375	
	5		5	5	
A.7.1.4. Building planting models of Que (2 ha) in Bac Kan	335,590,000	0	335,590,000	335,590,000	
	14,800	0	14,800	14,800	
A.7.1.4.1. Que seedlings (2500 seedlings/ha and 10% more for backup), including transportation	62,356,250		62,356,250	62,356,250	
	2,750		2,750	2,750	
A.7.1.4.2. NPK (0.2kg/hole), including transportation	13,605,000		13,605,000	13,605,000	
	600		600	600	
A.7.1.4.3. Labour to clear the site (1 ha)	27,210,000		27,210,000	27,210,000	
	1,200		1,200	1,200	
A.7.1.4.3. Labour to dig hole (2500 holes), fertilize and fill up the holes	45,350,000		45,350,000	45,350,000	
	2,000		2,000	2,000	
A.7.1.4.3. Labour to plant trees	77,095,000		77,095,000	77,095,000	
	3,400		3,400	3,400	
A.7.1.4.4. DSA and lodging for 2 staff	58,955,000		58,955,000	58,955,000	
	2,600		2,600	2,600	
A.7.1.4.7. Car hiring	49,885,000		49,885,000	49,885,000	
	2,200		2,200	2,200	
A.7.1.4.8. Material, stationery and others	1,133,750		1,133,750	1,133,750	

	50		50	50	
A.7.1.5. Building tending model of Que (2 ha) in Bac Kan	158,725,000	0	158,725,000	158,725,000	
	7,000	0	7,000	7,000	
A.7.1.5.1. Labour to clear the site, thinning (if possible)	27,210,000		27,210,000	27,210,000	
	1,200		1,200	1,200	
A.7.1.5.2 Labour to turn up the soil around trees	31,745,000		31,745,000	31,745,000	
	1,400		1,400	1,400	
A.7.1.5.3. Labour to fertilizer around the tree	20,407,500		20,407,500	20,407,500	
	900		900	900	
A.7.1.5.4. NPK, including transportation	13,605,000		13,605,000	13,605,000	
	600		600	600	
A.7.1.5.5. DSA for 2 staff, 6 days each	19,047,000		19,047,000	19,047,000	
	840		840	840	
A.7.1.5.6 Lodging for 2 staff, 6 days each	16,326,000		16,326,000	16,326,000	
	720		720	720	
A.7.1.5.7. Car hiring	29,931,000		29,931,000	29,931,000	
	1,320		1,320	1,320	
A.7.1.5.8. Material, stationery and others	453,500		453,500	453,500	
	20		20	20	
A.7.2.1. Site selection for model establishment of Hoi in Cao Bang	85,938,250	0	85,938,250	85,938,250	
	3,790	0	3,790	3,790	
A.7.2.1.1. Hire domestic consultant	20,407,500		20,407,500	20,407,500	
	900		900	900	
A.7.2.1.2.DSA for 30 participants at the meeting to identify the site for demonstration model	23,808,750		23,808,750	23,808,750	
	1,050		1,050	1,050	
A.7.2.1.3. DSA for consultant	4,761,750		4,761,750	4,761,750	
	210		210	210	
A.7.2.1.4. Lodging for consultant	4,081,500		4,081,500	4,081,500	
	180		180	180	
A.7.2.1.5. DSA for 2 staffs for 6 days each	9,523,500		9,523,500	9,523,500	
	420		420	420	
A.7.2.1.6 Lodging for 2 staffs for 6 nights each	8,163,000		8,163,000	8,163,000	
	360		360	360	
A.7.2.1.7. Car hiring	14,965,500		14,965,500	14,965,500	
	660		660	660	

A.7.2.1.8. Material, stationery and others	226,750		226,750	226,750	
	10		10	10	
A.7.2.2. Design planting models of Hoi (2 ha) in Cao Bang	136,050,000	0	136,050,000	136,050,000	
	6,000	0	6,000	6,000	
A.7.2.2.1. Hire domestic consultant	40,815,000		40,815,000	40,815,000	
	1,800		1,800	1,800	
A.7.2.2.2. DSA for consultant	9,523,500		9,523,500	9,523,500	
	420		420	420	
A.7.2.2.3. Lodging for consultant	8,163,000		8,163,000	8,163,000	
	360		360	360	
A.7.2.2.4. DSA for 2 staffs	19,047,000		19,047,000	19,047,000	
	840		840	840	
A.7.2.2.5. Lodging for 2 staffs	16,326,000		16,326,000	16,326,000	
	720		720	720	
A.7.2.2.6 . Hire local people	11,904,375		11,904,375	11,904,375	
	525		525	525	
A.7.2.2.7. Car hiring	29,931,000		29,931,000	29,931,000	
	1,320		1,320	1,320	
A.7.2.2.8. Material, stationery and others	340,125		340,125	340,125	
	15		15	15	
A.7.2.3. Design tending of Hoi in Cao Bang	214,165,375	0	214,165,375	214,165,375	
	9,445	0	9,445	9,445	
A.7.2.3.1. Hire domestic consultant	64,623,750		64,623,750	64,623,750	
	2,850		2,850	2,850	
A.7.2.3.2. DSA for consultant	15,078,875		15,078,875	15,078,875	
	665		665	665	
A.7.2.3.3. Lodging for consultant	12,924,750		12,924,750	12,924,750	
	570		570	570	
A.7.2.3.4. DSA for 2 staffs	30,157,750		30,157,750	30,157,750	
	1,330		1,330	1,330	
A.7.2.3.5. Lodging for 2 staffs	25,849,500		25,849,500	25,849,500	
	1,140		1,140	1,140	
A.7.2.3.6 . Hire local people	18,140,000		18,140,000	18,140,000	
	800		800	800	
A.7.2.3.7. Car hiring	47,390,750		47,390,750	47,390,750	
	2,090		2,090	2,090	
A.7.2.4. Building of planting model of Hoi	272,100,000	0	272,100,000	272,100,000	
	12,000	0	12,000	12,000	

A.7.2.4.1. Hoi seedlings (500 seedlings/ha and 10% more for backup), including transportation	36,733,500		36,733,500	36,733,500	
	1,620		1,620	1,620	
A.7.2.4.2. PK (0.2kg/hole), including transportation	2,721,000		2,721,000	2,721,000	
	120		120	120	
A.7.2.4.3. Labour to clear the site (1 ha)	31,745,000		31,745,000	31,745,000	
	1,400		1,400	1,400	
A.7.2.4.4. Labour to dig hole (500 holes), fertilizer and fill up the holes	38,547,500		38,547,500	38,547,500	
	1,700		1,700	1,700	
A.7.2.4.5. Labour to plant trees	31,745,000		31,745,000	31,745,000	
	1,400		1,400	1,400	
A.7.2.4.6. DSA and lodging for 2 staff, 12 days each	70,746,000		70,746,000	70,746,000	
	3,120		3,120	3,120	
A.7.2.4.7. Car hiring	59,862,000		59,862,000	59,862,000	
	2,640		2,640	2,640	
A.7.2.5. Building tending model of Hoi	196,932,375	0	196,932,375	196,932,375	
	8,685	0	8,685	8,685	
A.7.2.5.1. Labour to clear the site (1 ha)	34,012,500		34,012,500	34,012,500	
	1,500		1,500	1,500	
A.7.2.5.2. Labour to turn up the soil around trees	34,012,500		34,012,500	34,012,500	
	1,500		1,500	1,500	
A.7.2.5.3. Labour to fertilizer around the tree	20,407,500		20,407,500	20,407,500	
	900		900	900	
A.7.2.5.4. NPK (0,5kg/tree), including transportation	10,203,750		10,203,750	10,203,750	
	450		450	450	
A.7.2.5.5. DSA for 2 staff, 6 days each	28,570,500		28,570,500	28,570,500	
	1,260		1,260	1,260	
A.7.2.5.6 Lodging for 2 staff, 6 days each	24,489,000		24,489,000	24,489,000	
	1,080		1,080	1,080	
A.7.2.5.7. Car hiring	44,896,500		44,896,500	44,896,500	
	1,980		1,980	1,980	
A.7.2.5.8. Stationery, equipment and tool	340,125		340,125	340,125	
	15		15	15	
Output 9	376,405,000	0	376,405,000	376,405,000	
	11,800	0	11,800	11,800	
A. 9.4.1. PSC meeting in Thailand (3 people, 3 days)	97,502,500	0	97,502,500	97,502,500	0

	4,300	0	4,300	4,300	
A.9.4.1.1. Retun tickets (HN-BKK-Nan)	47,617,500		47,617,500	47,617,500	
	2,100		2,100	2,100	
A.9.4.1.2. DSA for participants	28,570,500		28,570,500	28,570,500	
	1,260		1,260	1,260	
A.9.4.1.3. Lodging for participants	21,314,500		21,314,500	21,314,500	
	940		940	940	
A.9.5. Middterm workshop (including stakeholders)	113,375,000	0	113,375,000	113,375,000	
	5,000	0	5,000	5,000	
A.9.5.1. Meeting (venue, banner, sationary and others)	4,535,000		4,535,000	4,535,000	
	200		200	200	
A.9.5.2. DSA for 35 participants	27,776,875		27,776,875	27,776,875	
	1,225		1,225	1,225	
A.9.5.3. Lodging for 17 participants	11,564,250		11,564,250	11,564,250	
	510		510	510	
A.9.5.4. Welcome dinner for participants	20,407,500		20,407,500	20,407,500	
	900		900	900	
A.9.5.5. Lunch for 35 participants (workshop)	23,808,750		23,808,750	23,808,750	
	1,050		1,050	1,050	
A.9.5.6. Car (hiring) for the workshop organization	7,482,750		7,482,750	7,482,750	
	330		330	330	
A.9.5.7. DSA and lodging for 4 staff, 3 days for each	17,686,500		17,686,500	17,686,500	
	780		780	780	
A.9.5.8. Stationery	113,375		113,375	113,375	
	5		5	5	
A.9.7. Audit	56,687,500		56,687,500	56,687,500	
	2,500		2,500	2,500	
Total A	2,757,280,000	0	2,757,280,000	2,757,280,000	0
	121,600	0	121,600	121,600	0
B. INDIRECT COST/TO OPERATIONS					
A.11.1. Office facility (computer, printer, fax/copy machine, camera)	124,712,500	0	124,712,500	124,712,500	
	5,500		5,500	5,500	
A.11.2. Assist Project Manager and Assistants to run the project (5 people x USD 200/month)	272,100,000		272,100,000	272,100,000	
	12,000		12,000	12,000	

A.11.3.Assist in running the PMU (stationary, paper, printer toner, photo copy and others)	54,420,000		54,420,000	54,420,000	
	2,400		2,400	2,400	
Total B	451,232,500	0	451,232,500	451,232,500	0
	19,900	0	19,900	19,900	0
TOTAL	3,208,512,500	0	3,208,512,500	3,208,512,500	0
	141,500	0	141,500	141,500	0

3.1.3. Statement of Expenditures

Project Number: AFoCo/009/2015

Project Title : Developing High Valuable Species in Viet Nam and Thailand as the Mechanism for Sustainable Forest Management and Livelihood Improvement for Local Communities

No.	Date	Description	Activity Reference	Amount (VND)	Amount (USD equivalent-if applicable)	Reference Number (Voucher no./Project No./Year of expenditure)
1	09/3/2017	Consultant contract to select sites for model establishment in Cao Bang and Bac Kan	A.7.1.1. A.7.2.1.	40,815,000	1,800	Contract No: 02/HĐ-AFoCo2/STMTR/2017
2	15/3/2017	Meetings to agree the sites for Hoi model establishment in Cao Bang	A.7.2.1.2	23,808,000	1,050	Statement Bill dated 29/12/2017; Participant list dated 15/3/2017
3	21/3/2017	Meetings to agree the sites for Que model establishment in Bac Kan	A.7.1.1.2	23,808,000	1,050	Statement Bill dated 29/12/2017; Participant list dated on 21/3/2017
4	21/3/2017	Meeting to comment on the training curricula of Que planting in Bac Kan	A.5.1.2	23,808,000	1,050	Participant list dated 21/3/2017
5	23/3/2017	Consultant contract to design the tending models of Hoi and Que	A.7.1.3 A.7.1.5	122,445,000	5,400	Contract No: 03/HĐ-AFoCo2/STMTR/2017
6	23/3/2017	Hire local labour to assist the design of the tending model of Hoi in Cao Bang	Ac.7.2.3.6	18,140,000	800	Contract No: 04/HĐ-AFoCo2/STMTR/2017
7	2017-12-04	Hire local labour to assist the design of the tending model of Que in Bac Kan	Ac.7.1.3.6	13,605,000	600	Hợp đồng:05/HĐ-AFoCo2/STMTR/2017
8	4/5/2017	Consultant Contract to generate training documents and teach courses in Cao Bang and Bac Kan provinces	A.5.1.1, A.5.2.1 A.5.3.1 A.5.4.1	163,260,000	7,200	Contract No: 06/HĐ-AFoCo2/STMTR/2017
9	10/5/2017	Purchased NPK fertilizer		10,200,000	450	Contract No: 07/HĐ-

						AFoCo2/STMTR/2017
10	12/5/2017	Purchased NPK fertilizer		13,600,000	600	Contract No: 08/HĐ- AFoCo2/STMTR/2017
11	12/5/2017	Contract to hire local labour to tend 2ha of Que model in Bac Kan province		79,362,500	3,500	Contract No: 09/HĐ- AFoCo2/STMTR/2017
12	12/5/2017	Labour contract to tend Hoi models in Cao Bang		88,432,500	3,900	Hợp đồng:10/HĐ- AFoCo/STMTR/2017
13	12/5/2017	Consultant contract to design the planting models of Que in Bac Kan and Hoi in Cao Bang	A.7.1.2	81,630,000	3,600	Contract No: 11/HĐ- AFoCo2/STMTR/2017
			A.7.2.2			
14	12/5/2017	Labour contract to assist the design of planting model of Hoi in Cao Bang	A.7.2.2.6	11,904,375	525	Contract No:12/HĐ- AFoCo2/STMTR/2017
15	12/5/2017	Labour contract to assist the design of planting model of Que in Bac Kan	A.7.1.2.6	11,904,375	525	Contract: 13/HĐ- AFoCo2/STMTR/2017
16	12/5/2017	Stationery purchasing		30,860,000	1,361	Contract No:14/HĐ- AFoCo2/STMTR/2017
17	18/7/2017	Meeting to comment on the training curricula of planting in Cao Bằng	A.5.2.2	23,808,000	1,050	Statement bill dated 29/12/2017; List of participants date 18/7/2017
18	24/8/2017	Contract to hire meeting room for the training held in Bac Kan	A.5.3.2	10,200,000	450	Contract No: 15/HĐ- AFoCo2/STMTR/2017
19	28/8/2017	Contract to hire meeting room for the training held in Cao Bang	A.5.4.2	10,200,000	450	Contract No: 16/HĐ- AFoCo2/STMTR/2017
20	22/9/2017	Training on Que planting held in Bac Kan	A.5.3.3 and A.5.3.4	95,225,500	4,200	Statement bill dated 29/12/2017; List of 35 participants dated 22/9/2017. Bill No: 0047233 dated 26/9/2017
22	29-30/9/17	Visiting Que models in Yen Bai Province	A.5.5.1.1	46,030,250	2,030	Statement bill dated 29/12/2017; List of participants dated 29/9 and 30/9/2017
24	09/10/2017	Contract to build Que planting model	A.7.1.4	225,616,250	10,100	Contract No:17/HĐ- AFoCo2/STMTR/2017
25	09/10/2017	Contract to hire labour to plant Hoi model in Cao Bang	A.7.1.4	102,037,500	4,500	Contract No: 18/HĐ- AFoCo2/STMTR/2017
26	29/10/2017	Purchased NPK for planting and tending of Hoi in Cao Bang	A.7.2.4.2	2,720,000	120	Bill Statement dated 29/12/2017;

						Bill No: 0076345 dated 01/12/2017
27	09/10/2017	Contract buying Hoi seedlings	A.7.2.4.1	36,729,000	1,620	Contract No: 20/HĐ- AFoCo2/STMTR/20 17
21	11/10/2017	Training course on Hoi planting held in Cao Bang province	A.5.4.3 và A.5.4.4	95,225,500	4,200	Statement bill dated 29/12/2017; List of 35 participants dated 11/10/2017. Bill No: 0068731 dated 11/10/2017
23	18/10/2017	Visiting Hoi models in Lang Son province	A.5.5.2	23,014,400	1,015	Statement document dated 29/12/2017; List of participants dated 18/10/2017
29	26/10/2017	Contract to organize the midterm workshop in Bac Kan province	Ac.9.5	60,315,500	2,660	Contract No: 21/HĐ- AFoCo2/STMTR/20 17
30	27/10/2017	Audit	Ac.9.7	56,680,000	2,500	Contract No: 22/HĐ- AFoCo2/STMTR/20 17
31	16/12/2017	DSA for participants of the midterm workshop held in Bac Kan province	A.9.5.2	27,776,000	1,225	Statement bill dated 29/12/2017; List of participants dated 16/12/2017
32	22/12/2017	Contract to buy office facilities	Ac.11.1	124,630,000	5,500	Contract No: 23/HĐ- AFoCo2/STMTR/20 17
33	29/12/2017	Buying tickets to Thailand for 3 people	A.9.4.1.1	47,617,500	2,100	Decision No: 560/QĐ-KHLN dated 16/11/2018 to send participants to the PSC meeting; Document to approve the trip plan dated 17/11/2017 by the VAFS.
34	29/12/2017	DSA for participants to participate in the PSC meeting in Thailand	A.9.4.1.2	28,570,500	1,260	Decision No: 560/QĐ-KHLN dated 16/11/2018 to send participants to the PSC meeting; Document to approve the trip plan dated 17/11/2017 by the VAFS.
34	29/12/2017	DSA for participants to participate in the PSC meeting in Thailand	A.9.4.1.3	21,379,350	940	Decision No: 560/QĐ-KHLN dated 16/11/2018 to send participants to the PSC meeting; Document

						to approve the trip plan dated 17/11/2017 by the VAFS.
35	31/12/2017	Assit 5 members of the PMU to operate the project	A.11.2	272,100,000	12,000	Bill Statement dated 10/9/2017 and 04/01/2018
36	09/3/2017	Contract to hire car		446,760,000	20,854	Contract No: 01/HĐ-AFoCo2/STMTR/2017
37	Phase 1-13	DSA and Lodging for staffs and consultants to work in Cao Bang and Provinces				
1	Phase 1 from 23/3/2017-29/4/2017	DSA for staff and consultants in Bac Kan	A.7.1.1.3	4,761,750	210	Plan approved and bill statement dated 31/12/2017
			A.7.1.1.4	4,081,500	180	
		DSA for staff and consultants in Bac Kan	A.7.1.1.5	9,523,500	420	Plan approved and bill statement dated 31/12/2017
			A.7.1.1.6	8,163,000	360	
		Lodging expenditure	A.7.2.1.3	4,761,750	210	Plan approved and bill statement dated 31/12/2017
		Lodging expenditure	A.7.2.1.4	4,081,500	180	Plan approved and bill statement dated 31/12/2017
		Lodging expenditure	A.7.2.1.5	9,523,500	420	Plan approved and bill statement dated 31/12/2017
		Lodging expenditure	A.7.2.1.6	8,163,000	360	Plan approved and bill statement dated 31/12/2017
2	Phase 2 : 24/3/2017 to 29/4/2017	DSA for staff and consultant to work in Cao Bang and Bac Kan	A.7.1.3.2	13,491,625	595	Plan approved and bill statement dated 31/12/2017
			A.7.1.3.4	26,983,250	1,190	
		Logding expenditure DSA for staff and consultant to work in Cao Bang and Bac Kan	A.7.1.3.3	11,564,250	510	Plan approved and bill statement dated 31/12/2017
			A.7.1.3.5	23,128,500	1,020	
		Logding expenditure	A.7.2.3.2	15,078,875	665	Plan approved and bill statement dated 31/12/2017
			A.7.2.3.3	12,924,750	570	Plan approved and bill statement dated 31/12/2017
			A.7.2.3.4	30,157,750	1,330	Plan approved and bill statement dated 31/12/2017
Logding expenditure	A.7.2.3.5	25,849,500	1,140	Plan approved and bill statement dated 31/12/2017		
3	Phase 3 : 22/5/2017-21/6/2017	DSA for staff and consultant to work in Cao Bang	A.7.1.5.5	19,047,000	840	Plan approved and bill statement dated 31/12/2017

		Logding expenditure	A.7.1.5.6	16,326,000	720	Plan approved and bill statement dated 31/12/201
3	22/5-21/6	DSA for staff and consultant to work in Cao Bang and Bac Kan	A.7.2.5.5	28,570,500	1,260	Plan approved and bill statement dated 31/12/201
		Logding in Cao Bang and Bac Kan	A.7.2.5.6	24,489,000	1,080	Plan approved and bill statement dated 31/12/201
		DSA for staff and consultant to work in Cao Bang and Bac Kan	A.5.1.3.	2,380,875	105	Plan approved and bill statement dated 31/12/201
	A.5.1.5	4,761,750	210			
4	Phase 4, from 16/7/2017 to 22/7/2017	Logding expenditure	A.5.1.4	2,040,750	90	Plan approved and bill statement dated 31/12/201
			A.5.1.6	4,081,500	180	Plan approved and bill statement dated 31/12/2017
		DSA for staff and consultant to work in Cao Bang and Bac Kan	A.5.2.3.	2,380,875	105	
			A.5.2.5	4,761,750	210	
			A.5.2.4	2,040,750	90	
		Logding expenditure	A.5.2.6	4,081,500	180	
		5	Phase 5: From 01/8/2017 to 25/8/2017	DSA for staff and consultant to work in Cao Bang and Bac Kan	A.7.1.2.2	9,523,500
	A.7.1.2.4			19,047,000	840	
Logding expenditure	A.7.1.2.3			8,163,000	360	Plan approved and bill statement dated 31/12/2017
	A.7.1.2.5			16,326,000	720	Plan approved and bill statement dated 31/12/2017
DSA for staff and consultant to work in Cao Bang and Bac Kan	A.7.2.2.2			9,523,500	420	
Logding expenditure	A.7.2.2.3			8,163,000	360	
DSA for staff and consultant to work in Cao Bang and Bac Kan	A.7.2.2.4			19,047,000	840	
						Plan approved and bill statement dated 31/12/2017
6	Phase 6: From 19/9/2017 to 23/9/2017	DSA and lodging for staffs and consultants to organize training course Bac Kant	A.5.3.5.	3,174,500	140	Plan dated 18/9/2017 and bill statement date 31/12/2017
			A.5.3.7	6,349,000	280	
			A.5.3.6	2,721,000	120	
			A.5.3.8	5,442,000	240	
7	Phase 7: 25/9-01/10	DSA for staff to organize the visit of Que in Yen Bai Province	A.5.5.1.2	14,285,250	630	Plan approved and bill statement dated 31/12/2017
			A.5.5.1.3	12,244,500	540	
8	Phase 8: From 08/10/2017 to 12/10/2017	DSA for staff and consultant to work in Cao Bang and Bac Kan	A.5.4.5.	3,174,500	140	Plan approved and bill statement dated 31/12/2017
			A.5.4.7	6,349,000	280	
		Logding expenditure	A.5.4.6	2,721,000	120	Plan approved and bill statement dated 31/12/2017
			A.5.4.8	5,442,000	240	
9	Phase 9: From 14/10/2017 - 19/10/2017	DSA and lodging for staff to organize the visit of Hoi in Lang Son	A.5.5.2.2	11,904,375	525	Plan approved and bill statement dated 31/12/2017
			A.5.5.2.3	10,203,750	450	

10	Phase 10: 11/11/2017- 20/11/2017	DSA and lodging for staffs to work in Cao Bang and Bac Kan	A.7.2.4.7	56,007,250	2,470	Plan approved and bill statement dated 31/12/2017
11	Phase 11: From 24/11/2017 to	DSA for staff working in Cao Bang and Bac Kan	A.7.1.4.6	23,808,750	1,050	Plan approved and bill statement dated 31/12/2017
	09/12/2017	Lodging expenditure	A.7.1.4.6	20,407,500	900	Plan approved and bill statement dated 31/12/2017
12	Phase 12: From 15/12/2017 to 18/12/2017	DSA and lodging for staffs to organize the midterm workshop held in Bac Kan	A.9.5.8	17,686,500	780	Plan approved and bill statement dated 31/12/2017
13	Phase 13: From 10/12 to 15/12 and from 25/12 to 30/12/2017	DSA and lodging for staffs to build 2 ha of planting of Que in Bac Kan	A.7.1.4.6	14,738,750	650	Plan approved and bill statement dated 31/12/2017
		DSA and lodging for staffs to build 2 ha of planting of Hoi in Cao Bang	A.7.2.4.7	14,738,750	650	
38		Materials, stationery...		26,633,785	1.174,58	Bill statement
39		Fee to transfer budget and manage account by the bank		1,914,455	84,42	Bill statement
		TOTAL		3,207,483,865	141,500	0

3.1.4. Copy of receipts and reference documents

3.1.5. Supplementary funding (if any)

3.2. Financial report of Thailand

3.2.1. Statement of Cash Flow

Date	check no.	paid money on the check	returning money	spending fund	Cash
₱ 1,802,709.85					₱ 1,802,709.85
06/12/2559	10017041	₱ 128,900.00	₱ 32,400.00	₱ 96,500.00	₱ 1,706,209.85
14/12/2559	10017042	₱ 144,000.00	₱ 48,580.00	₱ 95,420.00	₱ 1,610,789.85
30/1/2560	10017043	₱ 115,340.00	₱ 30,720.00	₱ 84,620.00	₱ 1,526,169.85
02/02/2560	10017044	₱ 24,801.00	₱ -	₱ 24,801.00	₱ 1,501,368.85
03/02/2560	10017045	₱ 111,000.00	₱ 7,000.00	₱ 104,000.00	₱ 1,397,368.85
03/02/2560	10017047	₱ 200,700.00	₱ 7,000.00	₱ 193,700.00	₱ 1,203,668.85
03/02/2560	10017046	₱ 130,000.00	₱ 8,400.00	₱ 121,600.00	₱ 1,082,068.85
03/02/2560	10017048	₱ 12,100.00	₱ 2,951.21	₱ 9,148.79	₱ 1,072,920.06
22/02/2560	10017049	₱ 212,502.44	₱ -	₱ 212,502.44	₱ 860,417.62
23/02/2560	10017051	₱ 10,522.71	₱ -	₱ 10,522.71	₱ 849,894.91
23/02/2560	10017050	₱ 61,268.00	₱ -	₱ 61,268.00	₱ 788,626.91
06/03/2560	10017053	₱ 24,801.00	₱ -	₱ 24,801.00	₱ 763,825.91
07/03/2560	10017052	₱ 2,689.03	₱ -	₱ 2,689.03	₱ 761,136.88
05/04/2560	10017054	₱ 104,000.00	₱ -	₱ 104,000.00	₱ 657,136.88
05/04/2560	10017055	₱ 104,000.00	₱ -	₱ 104,000.00	₱ 553,136.88
05/04/2560	10017057	₱ 24,801.00	₱ -	₱ 24,801.00	₱ 528,335.88
05/04/2560	10017056	₱ 31,887.00	₱ -	₱ 31,887.00	₱ 496,448.88
07/04/2560		₱ 100.00	₱ -	₱ 100.00	₱ 496,348.88
07/04/2560	10017058	₱ 162,500.00	₱ 24,000.00	₱ 138,500.00	₱ 357,848.88
10/04/2560	10017059	₱ 169,700.00	₱ -	₱ 169,700.00	₱ 188,148.88
16/05/2560	10017060	₱ 166,600.00	₱ -	₱ 166,600.00	₱ 21,548.88
₱ 2,937,396.68					₱ 2,958,945.56
31/05/2560	10022861	₱ 24,801.00	₱ -	₱ 24,801.00	₱ 2,934,144.56
01/06/2560	10022862	₱ 31,887.00	₱ -	₱ 31,887.00	₱ 2,902,257.56
07/06/2560	10022864	₱ 24,801.00	₱ -	₱ 24,801.00	₱ 2,877,456.56
07/06/2560	10022863	₱ 110,600.00	₱ -	₱ 110,600.00	₱ 2,766,856.56
07/06/2560	10022865	₱ 31,887.00	₱ -	₱ 31,887.00	₱ 2,734,969.56
20/06/2560	10022866	₱ 90,500.00	₱ -	₱ 90,500.00	₱ 2,644,469.56
20/06/2560	10022867	₱ 90,500.00	₱ -	₱ 90,500.00	₱ 2,553,969.56
04/07/2560	10022868	₱ 21,528.40	₱ -	₱ 21,528.40	₱ 2,532,441.16
06/07/2560	10022870	₱ 31,887.00	₱ -	₱ 31,887.00	₱ 2,500,554.16
07/07/2560	10022869	₱ 24,801.00	₱ -	₱ 24,801.00	₱ 2,475,753.16
17/07/2560	10022871	₱ 54,300.00	₱ -	₱ 54,300.00	₱ 2,421,453.16
18/07/2560	10022872	₱ 42,800.00	₱ -	₱ 42,800.00	₱ 2,378,653.16
18/07/2560	10022873	₱ 10,800.00	₱ -	₱ 10,800.00	₱ 2,367,853.16
02/08/2560	10022874	₱ 18,946.00	₱ -	₱ 18,946.00	₱ 2,348,907.16
10/08/2560	10022876	₱ 24,017.00	₱ -	₱ 24,017.00	₱ 2,324,890.16

10/08/2560	10022875	₱	36,025.50	₱	-	₱	36,025.50	₱	2,288,864.66
11/08/2560			deposit 3,86.00					₱	2,292,724.66
18/08/2560			deposit 13,500.00					₱	2,306,224.66
18/08/2560			deposit 13,500.00					₱	2,319,724.66
18/08/2560			deposit 13,500.00					₱	2,333,224.66
18/08/2560			deposit 13,500.00					₱	2,346,724.66
01/09/2560	10022877	₱	116,900.00	₱	-	₱	116,900.00	₱	2,229,824.66
11/09/2560	10026164	₱	24,017.00	₱	-	₱	24,017.00	₱	2,205,807.66
11/09/2560	10026162	₱	15,439.50	₱	-	₱	15,439.50	₱	2,190,368.16
11/09/2560	10026163	₱	36,025.50	₱	-	₱	36,025.50	₱	2,154,342.66
11/09/2560	10022878	₱	120,000.00	₱	-	₱	120,000.00	₱	2,034,342.66
11/09/2560	10022879	₱	120,000.00	₱	-	₱	120,000.00	₱	1,914,342.66
11/09/2560	10022880	₱	120,000.00	₱	-	₱	120,000.00	₱	1,794,342.66
11/09/2560	10026161	₱	120,000.00	₱	-	₱	120,000.00	₱	1,674,342.66
16/10/2560	10026166	₱	36,025.50	₱	-	₱	36,025.50	₱	1,638,317.16
16/10/2560	10026167	₱	24,017.00	₱	-	₱	24,017.00	₱	1,614,300.16
16/10/2560	10026165	₱	15,439.50	₱	-	₱	15,439.50	₱	1,598,860.66
20/10/2560	10026168	₱	130,308.00	₱	-	₱	130,308.00	₱	1,468,552.66
01/11/2560	10026169	₱	11,115.00	₱	1,200.00	₱	9,915.00	₱	1,458,637.66
₱		2,115,856.75						₱	3,574,494.41
16/11/2560	10026173	₱	134,800.00	₱	-	₱	134,800.00	₱	3,439,694.41
16/11/2560	10026172	₱	36,025.50	₱	-	₱	36,025.50	₱	3,403,668.91
16/11/2560	10026170	₱	24,017.00	₱	-	₱	24,017.00	₱	3,379,651.91
16/11/2560	10026171	₱	15,439.50	₱	-	₱	15,439.50	₱	3,364,212.41
16/11/2560	10026174	₱	2,372.81	₱	-	₱	2,372.81	₱	3,361,839.60
06/12/2560	10026175	₱	132,200.00	₱	15,000.00	₱	117,200.00	₱	3,244,639.60
21/12/2560	10026176	₱	36,025.50	₱	-	₱	36,025.50	₱	3,208,614.10
21/12/2560	10026177	₱	15,439.50	₱	-	₱	15,439.50	₱	3,193,174.60
21/12/2560	10026178	₱	24,017.00	₱	-	₱	24,017.00	₱	3,169,157.60
22/12/2560	10026179	₱	16,652.50	₱	-	₱	16,652.50	₱	3,152,505.10
04/01/2561	10026180	₱	15,439.50	₱	-	₱	15,439.50	₱	3,137,065.60
04/01/2561	10027281	₱	24,017.00	₱	-	₱	24,017.00	₱	3,113,048.60
04/01/2561	10027282	₱	36,025.50	₱	-	₱	36,025.50	₱	3,077,023.10
04/01/2561	10027283	₱	5,370.00	₱	-	₱	5,370.00	₱	3,071,653.10
04/01/2561	10027284	₱	5,370.00	₱	-	₱	5,370.00	₱	3,066,283.10
04/01/2561	10027285	₱	32,646.21	₱	-	₱	32,646.21	₱	3,033,636.89
	Audit	₱	82,625.00	₱	-	₱	82,625.00	₱	2,951,011.89
				total expense		₱		3,962,811.39	

3.2.2. Balance Sheet

Project Number: AFoCo/009/2015

Project Title: Developing High Valuable Species in Viet Nam and Thailand as the Mechanism for Sustainable forests management and Livelihood Improvement

Component	Approved Budget (Y1) (A)	Expenditures to Date			Available Funds (E=A-D)
		Committed (B)	Paid ©	Total (D=B+C)	
2.1 Collection of relevant data and informantion	3,080	-	2,723.680	2,723.680	356.320
2.2 Quick visit to meet and select species and site in Nan Province	8,895	-	5,798.030	5,798.030	3,096.970
2.3 Quick visit to meet and select species and site in Loei Province	8,895	-	6,294.795	6,294.795	2,600.205
2.4 Support activities	7,800	-	7,799.977	7,799.977	0.023
4.1.1 Preparation for detailed survey in Nan	2,000	-		0	2,000.000
4.2.1 Preparation for detailed survey in Loei	2,000	-		0	2,000.000
8.1.1 Inception meeting	4,900	-	2,388.371	2,388.371	2,511.629
8.1.3 Travel to Viet Nam	6,840	-	2,693.198	2,693.198	4,146.802
8.4 Support activities	1,700	-		0	1,700.000
10.1 Supply for PMU	300	-	300.000	300.000	0
10.2 Hiring project manager	4,500	-		0	4,500.000
All Activity	50,910		27,998.050	27,998.050	22,911.949
Bank Charge				29.112	
Statement Fee				2.822	
Total (Y1)	50,910			28,029.984	22,880.016

Component	Approved Budget (Y2) (A)	Expenditures to Date			Available Funds (E=A-D)
		Committed (B)	Paid ©	Total (D=B+C)	
4.1.2 Survey in Nan	5,640+2,400	-	7,937.658	7,937.658	102.342
4.2.2 Survey in Loei	5,640+2,400	-	7,937.658	7,937.658	102.342
4.3 Develop technical guidelines in Nan Province	5,610	-		0	5,610.000
4.4 Develop technical guidelines in Loei Province	5,610	-		0	5,610.000
4.5 Report on policy and marketing recommendation	9,800	-		0	9,800.000
4.6.1 Monitoring PSC	7,700	-	4,370.862	4,370.862	3,329.138
4.6.2 Part time assistant	2,100+2,100	-	4,200.000	4,200.000	0
4.6.3 Material for survey	200	-	200.000	200.000	0

6.1.1 Site selection in Nan	3,230	-	3,146.801	3,146.801	83.199
6.1.2 Water system	6,000	-		0	6,000.000
6.1.3 Model of planting Nan	12,000	-	11,336.345	11,336.345	663.655
6.1.4 Model of tending Nan	6,800	-	1,898.980	1,898.980	4,901.020
6.2.1 Site selection in Loei	3,230	-	3,146.801	3,146.801	83.199
6.2.2 Water system in Loei	6,000	-		0	6,000.000
6.2.3 Model of planting Loei	12,000	-	11,336.345	11,336.345	663.655
6.2.4 Model of tending Loei	6,800	-	1,898.980	1,898.980	4,901.020
6.3.2 par time assistant	2,100	-	2,100.000	2,100.000	0
6.3.3 Material for survey	200	-	200.000	200.000	0
8.1.2 PSC meeting Thailand	4,080	-	4,078.669	4,078.669	1.331
8.1.4 Midterm workshop	4,000	-	4,000.000	4,000.000	0
8.2 Training	7,500	-		0	7,500.000
8.4.1 Supply for domestic PSC Meeting	3,400	-		0	3,400.000
8.4.2 Part time assistant	2,100	-	2,100.000	2,100.000	0
8.4.3 Material for meeting	50	-	50.000	50.000	0
8.5 Audit	2,500	-	2,500.000	2,500.000	0
10.1 Supply for PMU	600+600	-	1,200.000	1,200.000	0
10.2 Project Manager	9,000+9,000	-	12,476.430	12,476.430	5,523.565
Y2 Budget Allocation	150,390.000				
Money for activities that had been started in Y1, finished in Y2	22,880.016				
Leftover amount of 2016 activities deducted by AFoCO	-697.040				
Y2 Activities				86,115.529	
Y2 Bank Charge				59.702	63,517.729
Y2 Balance	172,572.976			114,902.255	86,397.745

First Year Expense	27,998.05
Second Year Expense	86,115.53
Bank Charge	91.64
<u>Total Expense (Y1, Y2 and Bank Charge)</u>	<u>114,205.22</u>
1 st transfer	50,910.00
2 nd transfer	85,643.00
3 rd transfer	64,050.00
<u>Total Fund Transfer</u>	<u>200,603.00</u>

3.2.3. Statement of Expenditures

Project Number : AFoCo/009/2015

Project Title : Developing High Valuable Species in Viet Nam and Thailand as the Mechanism for Sustainable Forest Management and Livelihood Improvement for Local Communities

No.	Date	Activity / Description	Amount (THB)	Amount (USD)	Check No.
1	6-12 December 2016	Activity 2.1: Collection of relevant data and information	฿96,500.00	\$ 2,723.680	10017041
2	15-17 December 2016	Activity 8.1.3: Travelling to Viet Nam	฿95,420.00	\$ 2,693.198	10017042
3	31 January 2017	Activity 8.1.1: Inception meeting	฿84,620.00	\$ 2,388.371	10017043
4	For January 2017	Activity 4.6.2: 01/06 salary	฿24,801.00	\$ 700.000	10017044
6	4-11 February 2017	Activity 2.2: Quick visit to Nan Province	฿121,600.00	\$ 3,432.120	10017046
7	4-11 February 2017	Activity 2.3: Quick visit to Loei Province	฿104,000.00	\$ 2,935.366	10017045
8	4-11 February 2017	Activity 2.2.9 and 2.3.9: Meeting to finalize species, sites and plan	฿193,700.00	\$ 5,467.118	10017047
9	8-11 February 2017	Activity 2.2.9 and 2.3.9: Meeting to finalize species, sites and plan	฿9,148.79	\$ 258.222	10017048
10	23 February 2017	Activity 2.4: Support activity	฿212,502.44	\$ 5,997.811	(1)10017049
10	23 February 2017	Activity 10.1: Supply for PMU	฿10,522.71	\$ 297.000	(2)10017051
10	23 February 2017	Activity 2.4: Support activity	฿61,268.00	\$ 1,729.269	(3)10017050
10	23 February 2017	Activity 2.4 and 10.1: Support activity and Supply for PMU	฿2,689.03	\$ 75.897	(4)10017052
11	For February 2017	Activity 4.6.2: 02/06 salary	฿24,801.00	\$ 700.000	10017053
12	For March 2017	Activity 10.2: 01/15 salary	฿31,887.00	\$ 900.000	10017056
13	For March 2017	Activity 4.6.2: 03/06 salary	฿24,801.00	\$ 700.000	10017057
14	5-12 April 2017	Activity 4.1.2: Survey the selected species in Nan Province	฿104,000.00	\$ 2,935.366	10017054
15	5-12 April 2017	Activity 4.2.2: Survey the selected species in Loei Province	฿104,000.00	\$ 2,935.366	10017055
16	17-23 April 2017	Activity 4.1.2.5: Local meeting to finalize the result in Nan Province	฿138,500.00	\$ 3,909.117	10017058
17	17-23 April 2017	Activity 4.2.2.5: Local meeting to finalize the result in Loei Province	฿169,700.00	\$ 4,789.726	10017059
18	7 April 2017	Bank charge for requesting the statement	฿100.00	\$ 2.822	
19	For April 2017	Activity 10.2: 02/15 salary	฿31,887.00	\$ 900.000	10022862
20	For April 2017	Activity 4.6.2: 04/06 salary	฿24,801.00	\$ 700.000	10022861
21	16-21 May 2017	Activity 6.1.1 and 6.2.1: Site selection for model establishment	฿166,600.00	\$ 4,702.230	10017060
22	16-21 May 2017	Activity 6.1.1 and 6.2.1: Site selection for model establishment	฿110,600.00	\$ 3,223.550	10022863
23	For May 2017	Activity 4.6.2: 05/06 salary	฿24,801.00	\$ 700.000	10022864
24	For May 2017	Activity 10.2: 03/15 salary	฿31,887.00	\$ 900.000	10022865
25	19-25 June 2017	Activity 6.1.3: Model of planting	฿90,500.00	\$ 2,637.715	10022866
26	19-25 June 2017	Activity 6.2.3: Model of planting	฿90,500.00	\$ 2,637.715	10022867
27	For June 2017	Activity 4.6.2: 06/06 salary	฿24,801.00	\$ 700.000	10022869
28	For June 2017	Activity 10.2: 04/15 salary	฿31,887.00	\$ 900.000	10022870
29	4 July 2017	Activity 10.1: Supply for PMU	฿21,528.40	\$ 627.467	10022868
30	20-22 July 2017	Activity 4.6.1: Monitoring of PSC	฿10,800.00	\$ 314.777	10022873
31	20-23 July 2017	Activity 4.6.1: Monitoring of PSC	฿42,800.00	\$ 1,247.450	10022872
32	19-23 July 2017	Activity 4.6.1: Monitoring of PSC	฿54,300.00	\$ 1,582.629	10022871
33	21-22 July 2017	Activity 4.6.1: Monitoring of PSC	฿18,946.00	\$ 552.201	10022874

34	For July 2017	Activity 6.3.2: 01/03 salary	฿24,017.00	\$ 700.000	10022876
35	For July 2017	Activity 10.2: 05/15 salary	฿36,025.50	\$ 1,050.000	10022875
36	21-27 August 2017	Activity 6.1.3 and 6.2.3: Model of planting (Nan and Loei)	฿116,900.00	\$ 3,407.170	10022877
37	25 August 2017	Activity 6.1.3: Model of planting Nan Province	฿120,000.00	\$ 3,497.523	10022878
38	23 August 2017	Activity 6.2.3: Model of planting Loei Province	฿120,000.00	\$ 3,497.523	10022879
39	23 August 2017	Activity 6.1.3: Model of planting Nan Province	฿120,000.00	\$ 3,497.523	10022880
40	25 August 2017	Activity 6.2.3: Model of planting Loei Province	฿120,000.00	\$ 3,497.523	10026161
41	For August 2017	Activity 10.2: 06/15 salary	฿15,439.50	\$ 450.000	10026165
42	For August 2017	Activity 10.2: 07/15 salary	฿36,025.50	\$ 1,050.000	10026166
43	For August 2017	Activity 6.3.2: 02/03 salary	฿24,017.00	\$ 700.000	10026167
44	18-20 September 2017	Activity 4.6.1: Monitoring of PSC	฿5,370.00	\$ 156.514	10027283
45	For September 2017	Activity 10.2: 08/15 salary	฿36,025.50	\$ 1,050.000	10026172
46	For September 2017	Activity 6.3.2: 03/03 salary	฿24,017.00	\$ 700.000	10026170
47	For September 2017	Activity 10.2: 09/15 salary	฿15,439.50	\$ 450.000	10026171
48	1-7 October 2017	Activity 6.1.4: Model of tending	฿130,308.00	\$ 3,797.960	10026168
49	31 October-2 November	Activity 4.6.1: Monitoring of PSC	฿5,370.00	\$ 156.514	10027284
50	For October 2017	Activity 10.2: 10/15 salary	฿36,025.50	\$ 1,050.000	10026163
51	For October 2017	Activity 10.2: 11/15 salary	฿15,439.50	\$ 450.000	10026162
52	For October 2017	Activity 8.4.2: 01/03 salary	฿24,017.00	\$ 700.000	10026164
53	1 November 2017	Activity 4.6.1: Monitoring of PSC (meeting)	฿9,915.00	\$ 288.983	10026169
54	1-2 November 2017	Activity 4.6.1: Monitoring of PSC (meeting)	฿2,372.81	\$ 71.795	10026174
55	20-23 November 2017	Activity 8.1.2: PSC meeting in Thailand	฿134,800.00	\$ 4,078.669	10026173
56	For November 2017	Activity 10.2: 12/15 salary	฿36,025.50	\$ 1,050.000	10026176
57	For November 2017	Activity 10.2: 13/15 salary	฿15,439.50	\$ 450.000	10026177
58	For November 2017	Activity 8.4.2: 02/03 salary	฿24,017.00	\$ 700.000	10026178
59	6-8 December 2017	Activity 8.1.4: Midterm workshop	฿117,200.00	\$ 3,546.142	10026175
60	22 December 2017	Activity 8.1.4 and Activity 8.4.3: preparing for midterm workshop	฿16,652.50	\$ 503.858	10026179
61	29 December 2017	Activity 10.1: Supply for PMU	฿18,922.21	\$ 572.533	(1)10027285
61	29 December 2017	Activity 4.6.3: Material for survey and meeting	฿6,862.00	\$ 200.000	(2)10027285
61	29 December 2017	Activity 6.6.3: Material for survey and meeting	฿6,862.00	\$ 200.000	(3)10027285
62	For December 2017	Activity 10.2: 14/15 salary	฿15,439.50	\$ 450.000	10026180
63	For December 2017	Activity 8.4.2: 03/03 salary	฿24,017.00	\$ 700.000	10027281
64	For December 2017	Activity 10.2: 15/15 salary	฿36,025.50	\$ 1,050.000	10027282
65	31 December 2017	Activity 8.5: Audit	฿82,625.00	\$ 2,500.000	Pending
Total Expense			฿3,962,811.39	\$114,116.408	
Bank Charge				\$88.814	
Grand Total Expense (Y1 and Y2)				\$114,205.222	

3.2.4. Copy of receipts and reference documents (seperated file)

3.2.5. Supplementary funding (if any)

4. Issues & Lessons Learned

- Local participating is very important for the success of the project and its stability. Project activities have been participated, discussed and decided by local people, authorities and the project PMU in both countries, Viet Nam and Thailand.
- Model plantings should be implemented in the planting season to make sure the survival rate of seedlings and the success of the model. Moreover, the benefit and responsibility of local people should be considered. Once, they have benefit from the project, they will have good responsibility for the performance and development of the models.
- After attending the technical training, good model visiting and model establishment, local people are aware of developing the models to improve their benefit and outcome, also to well protect and conserve the forest and the environment.
- Through the project implementation, local people are aware of the support and relationship among AFoCO, Republic of Korea, Thailand, ASEAN countries and Viet Nam.

5. Conclusion and Recommendation

5.1. Vietnam side

Viet Nam side has implemented the activities of the project following the plan approved at the PSC Meeting, held in December 2016.

All activities, including the selection of the sites for model establishment, design of models, building models of planting and tending, generating training curriculums, organize training, organize visiting, and organize PSC meeting and midterm workshop... have been successful implemented. All activities were completed successfully before 31, December 2017.

In general, all activities of the project has been implemented following the plan approved. The project has achieved a great results, as agreed at the PSC meeting held in Ha Noi, Viet Nam in December, 2016. It is recommended that AfoCo considers to approve the workplan for 2018.

5.2. Thailand side

Issues & Lessons Learned

- Internal management process could not make a predictable, how long it would be authorized. All the documents need to do in advance.
- The demonstration models were late according to the working plan. Bamboo is not ready to be harvest to use for other activities.
- Raining season in Thailand in 2017, it was heavy raining in Loei Province. The water system could be done on time, according to the working plan.

- Local people desired the demonstration model imitates to natural forest, then they could get other benefit from other plants, when bamboo is not ready to be harvest.
- All of models in Loei and Nan Province is in conservation forest area. Plantation in the area is under the law authorized by The Royal Forest Department; RFD would give the renting contract to local people for having the right to harvest all of plants in plot sites.

Not only local people could improve their livelihood, The Royal Forest Department will be able to get green forest back to the land, the deforesting rate would be reduced and the ecosystem would be better that in the past. Local people could have benefit from the high value species make more products, get more income while working less.

Conclusion and Recommendation

Bamboo plantation was already planting according to the working plan. The water system would be completed after the raining season. Due to The model of planting was done late; the bamboo plant is not ready to be harvest by the end of the project, then RFD have to get bamboo poles from other bamboo garden, as the material for the processing and training activity.

Processing and training activity, making chopstick requires the machines to make the primary product. Then, each community would get the cutting machine, sticking machine and arraying machine, supported by the project. The machine will be maintained and repaired by the local RFD officers in Loei and Nan Province.

6. Appendices

Appendix 1.1. Detailed results of key activities of Viet Nam

Activity 5.1: Develop training curricular on seedling production, site preparation, planting, tending and harvesting of Que species in Bac Kan.

Technical training curriculums were generated for Que species in Q2, 2017. Each training curriculum has 4 parts: (i) Uses, morphology, ecology and distribution of the species; (ii) Status and growth potential of Que in Bac Kan; (iii) Breeding techniques; and (iv) Techniques for planting, tending, harvesting, pre-processing, preservation.

Activity 5.2: Develop training curricular on seedling production, site preparation, planting, tending and harvesting of Hoi species in Cao Bang province.

Technical training curriculums were generated for Hoi species in Q2, 2017. Each training curriculum has 4 parts: (i) Uses, morphology, ecology and distribution of the species; (ii) Status and growth potential of Hoi in Cao Bang; (iii) Breeding techniques; and (iv) Techniques for planting, tending, harvesting, pre-processing, preservation.

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Activity 5.3: Organize technical training in Bac Kan

One training course on techniques to plant Que was organized in Bac Kan. 30 participants were attended in a 3 day training course. They had 1 day of lectures, and 2 days practicing in the field (nursery and the planting/tending fields)

Activity 5.4: Organize technical training in Cao Bang

One training course on techniques to plant Hoi was organized in Cao Bang. 30 participants were attended in a 3 day training course. They had 1 day of lectures, and 2 days practicing in the field (nursery and the planting/tending fields)

Activity 5.5.1: Visiting Que model in Yen Bai Province

One visiting to Que model in Yen Bai province was implemented. 29 participants had opportunity to visit plantation of Que and que processing factories located in Yen Bai Province. Participants also had chance to discuss with the owners and made new relationship and partners.

Activity 5.5.2: Visiting Hoi model in Lang Son Province

One visiting to Hoi model in Lang Song province was implemented. 29 participants had opportunity to visit plantation of Hoi and que processing factories located in Lang Son Province. Participants also had chance to discuss with the owners and made new relationship and partners.

Activity 7.1.1: and 7.2.1 Site selection for model establishment of Que in Bac Kana and Hoi in Cao Bang province

Site selection for model establishment was implemented in February-March, 2017 in Cao Bang and Bac Kan provinces. As a result, suitable places (2 ha for planting model of Que, 4 ha for tending models of Que in Bac Kan; 2 ha for planting model of Hoi, 5 ha for tending model of Hoi in Cao Bang) were selected in the 2 provinces for the model establishment.

Activity 7.1.2; 7.1.3; 7.2.2; and 7.2.3:

Model designs (planting and tending models) have been implemented from April, 2017: 2 ha for planting model of Que, 4 ha for tending models of Que in Bac Kan; 2 ha for planting model of Hoi, 5 ha for tending model of Hoi in Cao Bang.

Activity 7.1.4 and 7.2.4

Planting models of Hoi (2 ha in Cao Bang) and Que (2 ha in Bac Kan) were also implemented in December 017. Local people were involved in implementing the activities, so that they benefited from the activities, both the income and the techniques learned.

Activity 7.1.5 and 7.2.5

Tending models of Hoi (3 ha in Cao Bang) and Que (2 ha in Bac Kan) were implemented. Local people were involved in implementing the activities, so that they benefited from the activities, both the income and the techniques learned.

Activity 9.4: Attending the PSC Meeting in Thailand.

3 staff (Dr. Pham Duc Chien, Dr. Le Van Thanh, and Mr. Vu Quy Dong) attended successfully the PSC meeting, held in Thailand in November, 2017.

Activity 9.5: Midterm workshop

The Midterm workshop was held in December, 2017 in Bac Kan province. 35 participants from relevant stakeholders in Ha Noi, Bac Kan and Cao Bang province attended the workshop. It was a very good opportunities for participants to have a look at what the project had achieved, and to discuss the plan for the year of 2018.

Activity 9.7: Audit

An independent audit company was selected to audit the activities of the project in Nov-December, 2017.

Activity 11.1:

The office facility (computer, printer, camera...) were purchased in December, 2017 to support the activities of the PMU.

In general, the project has been implemented following the plan approved. The project has achieved a great results, as agreed at the PSC meeting held in Ha Noi, Viet Nam in December, 2016. It is recommended that AfoCo considers to approve the workplan for 2018.

Appendix 1.2. Detailed results of key activities in Thailand

For 1st transfer fund, Thailand had spend on follow activities

- | | |
|----------------|--|
| Activity 2.1 | “Collection of relevant data and information at national and provincial level” was generated on 6-12 December 2016 by Mr. Prachoen Sroithongkham, Project Leader. Check no. 10017041 |
| Activity 2.2 | “Quick visit to Nan Province selected districts and communes to meet relevant agencies and local authorities to select high valuable species and study sites” was generated on 4-11 February 2017. Check no. 10017045, Check no. 10017046 and Check no. 10017048 |
| Activity 2.3 | “Quick visit to Loei Province selected districts and communes to meet relevant agencies and local authorities to select high valuable species and study sites” was generated on 4-11 February 2017. Check no 10017047, Check no. 10017046 and Check no. 10017048 |
| Activity 2.4.1 | “Office facility; Laptop, Multifunction Printers, Projector,...” was generated on 22 February 2017 by Mr. Prachoen Sroithongkham. Check no. 10017049 and Check no. 10017052 |
| Activity 2.4.2 | “Material for survey and meeting; Flip chart, material, stationery and others” was generated on 23 February 2017 by Mr. Prachoen Sroithongkham, Project Leader. Check no. 10017051 and Check no. 10017052 |

- Activity 4.1.1 “Hired domestic consultant for detailed survey in Nan Province” Thailand side will do together with “Develop technical guidelines in Nan Province” (Check no. -Pending-)
- Activity 4.2.1 “Hired domestic consultant for detailed survey in Loei Province” Thailand side will do together with “Develop technical guidelines in Loei Province” (Check no. -Pending-)
- Activity 8.1.1 “Inception meeting” was generated on 31 January 2017 at Maruay Garden Hotel, Bangkok, by Mr. Prachoen Sroithongkham, Project Leader. Check no. 10017043
- Activity 8.1.3 “Traveling to Viet Nam” first PSC Meeting was took place in Viet Nam on 15-17 December 2016. Check no. 10017042
- Activity 8.4 “Support activity” Thailand side would be doing this activity in “Activity 6.1.8 and Activity 6.2.8” in Y3
- Activity 10.1 “Supply for domestic PSCs Meeting” was generated by Mr. Prachoen Sroithongkham, Project Leader. Check no. 10017050, Check no. 10017051 and Check no. 10017052
- Activity 10.2 “Allowances for part-time Project Manager” there was no Project Manager in Y1

For 2nd and 3rd transfer fund, Thailand had spend on follow activities

- Activity 4.1.2 “Survey the selected species in Nan Province” was generated on 5-12 April 2017 and Meeting with Local People on 17-23 April 2017 by Mr. Suthep Cheaplam, Nan Province officer. Check no.10017054, Check no 10017058 and Check no. 10017059 check no 10022863
- Activity 4.2.2 “Survey the selected species in Loei Province” was generated on 5-12 April 2017 and Meeting with Local People on 17-23 April 2017 by Mr. Prachoen Sroithongkham, Project Leader. Check no. 10017055, Check no 10017058 and Check no. 10017059 check no 10022863
- Activity 4.3 “Develop technical guidelines in Nan Province” was generated on July 2017, would be ready by March 2018 (Check no. -Pending-)
- Activity 4.4 “Develop technical guidelines in Loei Province” was generated on July 2017, would be ready by March 2018 (Check no. -Pending-)
- Activity 4.5 “Report on policy and marketing recommendation” was generated on July 2017, would be ready by March 2018 (Check no. - Pending-)
- Activity 4.6.1 “Monitoring of PSC” was generated on 19-23 July 2017 by Secretariat AFoCO. Check no. 10022871, Check no. 10022872, Check no. 10022873, Check no. 10022874 and Check no 10026169 10026174

- Activity 4.6.2 “Allowances for part-time Technical Assistant 6 months” Check no 10017044, Check no. 10017053, Check no. 10017057, Check no. 10022861, Check no. 10022864 and Check no; 10022869
- Activity 4.6.3 “Material for survey and meeting”
- Activity 6.1.1 “Site selection for model establishment in Nan Province” was generated on 16-21 May 2017 by Mr. Prachoen Sroithongkham, Project Leader. Check no.10017060 Check no 10022863
- Activity 6.1.2 “Water or moisture resource for the Demonstration Plot in Nan Province” was generated on December 2017 by Mr. Thapnarong Yasuk, Nan Province officer. (Check no –Pending-)
- Activity 6.1.3 “Model of planting in Nan Province” was generated on 19-25 June 2017 by Mr. Suthep Cheaplam, Nan Province officer. Check no. 10022866, Check no 10022877, Check no 10022878 and Check no 10022879
- Activity 6.1.4 “Model of tending in Nan Province” was generated on 1-7 October 2017 by Mr. Prachoen Sroithongkham, Project Leader and Mr. Suthep Cheaplam, Nan Province officer. Check no. 1002668
- Activity 6.2.1 “Site selection for model establishment in Loei Province” was generated on 16-21 May 2017 by Mr. Prachoen Sroithongkham, Project Leader. Check no. 10017060 check no 10022863
- Activity 6.2.2 “Water or moisture resource for the Demonstration Plot in Loei Province” was generated on December 2017 by Mr. Kandit Singhagan, Loei Province officer. (Check no –Pending-)
- Activity 6.2.3 “Model of planting in Loei Province” was generated on 19-25 June 2017 by Mr. Prachoen Sroithongkham, Project Leader. Check no. 10022867, Check no 10022877, Check no 10022880 and Check no 10026161
- Activity 6.2.4 “Model of tending in Loei Province” was generated on 1-7 October 2017 by Mr. Prachoen Sroithongkham, Project Leader and Mr. Suthep Cheaplam, Nan Province officer. Check no. 1002668
- Activity 6.3.2 “Allowances for part-time Technical Assistant 3 months” Check no. 10022876, Check no. 10026164 and Check no. 10026167
- Activity 6.3.3 “Material for survey and meeting”
- Activity 8.1.2 “PSC meetings in Thailand” was hold on 20-23 November 2017 by Secretariat AFoCo, Viet Nam and Thailand. Check no10026173
- Activity 8.1.4 “Midterm Workshop” was generated on 6-8 December 2017 by Mr. Prachoen Sroithongkham, Project Leader. Check no
- Activity 8.2 “Training” would be doing by Y3:Q2
- Activity 8.4.1 “Supply for domestic PSCs Meeting”

- Activity 8.4.2 “Allowances for part-time Technical Assistant 3 months” Check no 10026170
- Activity 8.4.3 “Material for meeting”
- Activity 8.5 “Audit” was generated on 31 December 2017. Check no – Pending-
- Activity 10.1 “Supply for PMU”
- Activity 10.2 “Allowances for part-time Project Manager” Check no.10017056, Check no. 10022862, Check no. 10022865, Check no. 10022870, Check no. 10022875, Check no. 10026163, Check no. 10026166, Check no. 10026172, Check no. 10022863, Check no. 10026162, Check no. 10026165, Check no. 10026171